

**RESOLUTION**

**NO:** [Title]

**LIVINGSTON COUNTY**

**DATE:** Click or tap to enter a date.

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**Resolution to Accept the Annual Out-of-State Travel Report for 2020 – Fiscal Services**

**WHEREAS,** In compliance with the Employee Business Expense Policy, County Administration is to prepare an Out-of-State Travel Summary Report to be presented to the Livingston County Board of Commissioners at the first Finance Committee in April of each year; and

**WHEREAS,** County Administration is presenting the annual Out-of-State Travel Summary Report for all County departments for the period of January 1, 2020 through December 31, 2020 to the Finance Committee meeting as required.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby accept the 2020 Out-of-State Travel Summary Report for all County employees who traveled outside of Michigan during the period of January 1, 2020 through December 31, 2020.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**