



LIVINGSTON COUNTY HEALTH DEPARTMENT

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March 23, 2021

To: Livingston County Board of Commissioners

From: Barton Maas

Re: Resolution Authorizing the Issuance of a Blanket Purchase Order for 2021 Covid 19 Vaccination Clinic Supplies

The attached resolution is requesting the competitive bid process per the Livingston County Purchasing Policy be waived, in order to create one or more blanket purchase orders to procure Covid-19 vaccination clinic supplies.

The supplies that we will be purchasing will include nitrile gloves, Sharps Containers, Band-Aids, Syringes, and needles. These supplies are essential in order for us to carry on vaccinating our county to protect against the Covid-19 pandemic. However, these supplies are used in large quantities and are limited in availability; so when they are available, we need to get them ordered as soon as possible. Allowing us to create the blanket purchase orders as described in this resolution will allow us to order supplies in large quantities as soon as they are needed; ensuring that we get the proper supplies to make our county as safe as possible.

As requested in this resolution, the total amount for these blanket purchase orders will not exceed \$100,000, and will be funded by state and federal sources. No additional general fund dollars are requested for this purpose.

Please do not hesitate to contact me should you have any questions.