



**LIVINGSTON COUNTY, MICHIGAN**  
**DEPARTMENT OF TRANSPORTATION SERVICES**

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**3950 W. Grand River, Howell, MI 48855**  
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**Web Site: livgov.com/lets**

## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Doug Britz, Director of Transportation Services**  
**Date: 1/3/2018**  
**Re: RESOLUTION AUTHORIZING LETTER OF  
AGREEMENT FOR TRANSPORTATION SERVICES  
BETWEEN THE LIVINGSTON COMMUNITY MENTAL  
HEALTH AUTHORITY AND L.E.T.S. – L.E.T.S. / General  
Government / Finance /Board**

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Attached for your consideration and approval is a resolution authorizing a letter of agreement between the Livingston Community Mental Health Authority (CMH) and L.E.T.S. to provide Transportation Services for their consumers.

L.E.T.S. has been providing Transportation services for CMH for many years and this agreement is a renewal of the current agreement. L.E.T.S. is willing to provide Transportation Services and the Livingston Community Mental Health Authority is willing to reimburse L.E.T.S. for this Transportation Service under the terms and conditions set forth in the letter of agreement. The term of this agreement is January 1, 2018, through December 31, 2020.

I am requesting that the Board Chair be authorized to sign said letter of agreement as reviewed and approved as to form by Mark Koerner, Attorney for L.E.T.S.

As always should you have any questions, please do not hesitate to contact me directly at 540-7847.