

RESOLUTION

NO:

2018-01-011

LIVINGSTON COUNTY

DATE:

January 16, 2018

Resolution Authorizing the Purchase of OnBase Enterprise Content Management (Imaging) Licenses and Supporting Hardware

WHEREAS, the county has adopted OnBase Enterprise Content Management (ECM) as our standard imaging platform (Resolution # 2014-12-330); and

WHEREAS, Using ImageSoft's implementation services, the Friend of the Court and Circuit Court Clerk implemented OnBase for domestic cases in 2016; and

WHEREAS, Family Support and Veterans' Services OnBase solutions were designed and implemented by internal staff significantly reducing the cost of services; and

WHEREAS, the following permitting departments will be implementing OnBase in early 2018, using internal staff for the implementation at a cost not to exceed \$44,104; and

Department	Licensing	Hardware	Total Cost
Drain Commissioner	\$21,182	\$2,000	\$23,182
Health	\$10,880		\$10,880
Building Inspection	\$10,042		\$10,042
Total	\$42,104	\$2,000	\$44,104

WHEREAS, subsequent year software maintenance for the permitting departments is anticipated to be \$8,903; and

WHEREAS, Health and Building Inspection have available funds in their 2018 budgets for this project. In 2017, there was \$8,500 appropriated for the Drain Commissioner's portion of the project that was not expended that the Drain Commissioner's office would like to request in 2018; and

WHEREAS, Central Court Services also intends to implement OnBase during 2018 and has \$26,000 budgeted for licenses and associated hardware and Circuit Court Clerk has budgeted \$6,000 for additional OnBase licenses and associated hardware.

THEREFORE BE IT RESOLVED that the Board of Commissioners authorizes the purchase of OnBase licensing from ImageSoft for the Drain Commissioner, Health and Building Inspection departments, which includes 1 year of support plus associated hardware at a total cost not to exceed \$44,104.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes a supplemental appropriation in the amount of \$8,500 from General Fund fund balance for Drain Commissioner Org 10127500.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the purchase of OnBase licensing and associated hardware for Central Court Services in an amount not to exceed \$26,000.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the purchase of OnBase licensing and associated hardware for Circuit Court Clerk in an amount not to exceed \$6,000.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners be authorized to sign all forms, assurances, contract/agreements, and future amendments and renewals for contract language adjustments to the above upon review and/or preparation of Civil Counsel.

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MOVED: Commissioner Green

SECONDED: Commissioner Helzerman

CARRIED: 8-0-1

Roll Call Vote: Yes: Green, Domas, Helzerman, Parker, Bezotte, Griffith, Dolan, Childs; No: None; Absent: Lawrence