

**RESOLUTION**

**NO:**

**LIVINGSTON COUNTY**

**DATE:**

---

**RESOLUTION – Authorizing Livingston County Veterans Services Build out Project /General Government**

**WHEREAS**, the Livingston County Veterans Services Department has leased space at 1420 Lawson Drive, Howell, MI that requires that space to be built out; and

**WHEREAS**, this project has been budgeted for and will be payed from the veteran's millage and special revenue fund; and

**WHEREAS**, the Veterans Service Department has utilized Lindhout Associates to design and determine best use of the space; and

**WHEREAS**, Lindhout Associates working with the Veterans Services and Facility Services Departments have developed specifications that would suit the needs of the Veterans Services Department; and

**WHEREAS**, utilizing current contracts for furniture and flooring an RFP was developed and published for the construction services needed to build out the space; and

**WHEREAS**, four bids were received for the build out construction services and after careful consideration Heaney General Contracting company has been selected for the construction portion of the project.; and

**WHEREAS**, the total cost of the buildout project includes \$467,600 for Construction, \$33,000 for Architectural Services, and \$287,319 for those items deemed Owner Expenses for a total project cost of \$787,919.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into a with Heaney General Contracting in the amount not to exceed \$467,600 for construction build out services, which includes \$25,000 for contingency.

**BE IT FURTHER RESOLVED** that Livingston County Board of Commissioners hereby authorizes an architectural services contract with Lindhout and Associates

in an amount not to exceed \$33,000 to oversee the Veterans buildout project.

**BE IT FURTHER RESOLVED** that the Board of Commissioners authorizes the following owner responsibility project related costs estimated at \$261,199 for products and services, plus 10% contingency of \$26,120. The total not to exceed cost for Owner Expenses is \$287,319. The following Owner services/equipment expenses related to this project are listed below:

- Utilization of existing County contracts with both NBS furniture for the office in the amount of \$150,000 and Seelye Group for flooring and installation services in the amount of \$28,564
- Information Technology equipment, services, and set up in the amount of \$56,317
- Appliances in the amount of \$5,318
- Signage in the amount of \$21,000
- Contingency \$26,120

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes any budget amendments necessary to effectuate the above.

**BE IT FURTHER RESOLVED** that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.