

FINANCE COMMITTEE

MEETING MINUTES



June 9, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Kate Lawrence, Brenda Plank, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Mitchell Zajac, Carol Griffith, Jay Gross

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Lawrence at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: May 19, 2021

Moved by: J. Gross

Seconded by: C. Griffith

Motion Carried

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the agenda as presented:

Moved by: W. Nakagiri

Seconded by: D. Helzerman

Motion Carried

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 Revenue Forecast Committee

Nathan Burd, County Administrator began the presentation with introductory comments. Reviewed levels of the budget process; base projection; upcoming important dates; forecasting process.

Each Department or Office that collects revenue presented projections for 2022.

- | | |
|---------------------|----------------------|
| • Treasurer | • Courts |
| • Fiscal Services | • County Clerk |
| • Equalization | • Sheriff |
| • Register of Deeds | • Drain Commissioner |

8. RESOLUTIONS FOR CONSIDERATION

8.1 Fiscal Services

Resolution to Revise the Investment Policy Statement for the Livingston County 457(b) Deferred Compensation Plan

Jennifer Palmbo, Director of Human Resources, presented the resolution and introduced Dori Drayton and Anthony Bergstrom, CAPTRUST Financial Advisors, present to explain the revision to the Investment Policy Statement and answer questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: M. Zajac

Motion Carried

8.2 Court Central Services

Resolution Authorizing Specialty Courts and Programs to Apply for State Court Administrative Office Grant Funding For FY 2022

Roberta Sacharski, Trial Court Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Drick

Seconded by: J. Gross

Motion Carried

8.3 Treasurer

Resolution Authorizing the County Treasurer to Establish Fund 286 ARPA (American Rescue Plan Act)

Jennifer Nash, County Treasurer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: C. Reader

Motion Carried

8.4 Sheriff

Resolution Approving a 24 Month Pilot Program at the Sheriff's Office Allowing Double Filling Certain Positions for Sixth Months

Sheriff Murphy presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: D. Helzerman

Motion Carried

8.5 Sheriff

Resolution Authorizing the Board Chair to Sign a Letter of Understanding Regarding Detective Promotions, Increased Comp Bank, and Increased Hire Pay

Sheriff Murphy presented the resolution and answered questions from Commissioners.
Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: B. Plank

Motion Carried

8.6 Facility Services

Resolution Authorizing Asphalt Replacement at the West Complex - Facility Services

Chris Folts, Facility Services Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: B. Plank

Motion Carried

8.7 LETS

Resolution Authorizing an Agreement with Ecolane to Upgrade to the Agency-branded App and to Purchase the Customer Service and Feedback Module – LETS

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Motion Carried

8.8 LETS

Resolution Authorizing LETS to Apply for Capital Funding under the FY 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program – LETS

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: B. Plank

Motion Carried

8.9 Equalization Department

Resolution to Levy 2021 Allocation Millage

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (9): K. Lawrence , B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9. CLAIMS

Dated: June 9, 2021

Moved by: C. Griffith

Seconded by: W. Nakagiri

Motion Carried

10. PREAUTHORIZED

Dated: May 14 through June 3, 2021

Moved by: C. Griffith

Seconded by: M. Zajac

Motion Carried

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

Motion to adjourn the meeting at 9:15 a.m.

Moved by: D. Helzerman

Seconded by: J. Gross

Motion Carried

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Natalie Hunt, Recording Secretary