

**Livingston County  
Information Technology  
Department**

# Report

**To:** Livingston County Board of Commissioners, Livingston County Administrator - Nathan Burd, Livingston County Deputy Administrator & Chief Financial Officer - Cindy Catanach

**From:** Kristoffer Tobbe  
Livingston County Chief Information Officer

**Date:** June 30, 2021

**Re:** Livingston County Information Technology Department: Livingston County Stock Computer and accessories order

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## **Request for approval Livingston County Stock Computer and accessories order:**

A stock replacement computer and accessory order is part of the normal computer stock turn over year after year in the County. This year's stock order is larger than the past year based on the facts that we have many departments converting from desktop computers to laptops or notebook computers and other departments requesting new laptops for staff. Additionally, the Information Technology department has improved the specifications for computers in this cycle, specifying a better processor, more RAM memory and a standard 3 manufactures warranty (= a better-quality pc for the end users).

We plan to utilize the NASPO contract to ensure best possible pricing and a streamlined and efficient procurement process. Through strong partnership and cooperation with our partners Civitas-IT and HP we have secured pricing below standard government contract pricing averaging 41% below standard government contract pricing for computers and 19% below standard government contract pricing for accessories.

This order also standardizes the 2021 computer order models based on the departments and the intended utilization of the machines including a rugged computer for tough applications like in the Building and Drain departments

## Current purchase pricing

Livingston County Information Technology Pricing Summary													
2021 Livingston County IT NASPO Computer Pricing from HP & Civitas IT													
Note: Current Build and Shipping estimates: 16 weeks from order date to delivery to Livingston County IT due to supply issues related to microchip shortages and COVID-19													
Computers													
		Standard Corporate MSRP	Standard Governmental Contract pricing	\$\$ Savings Standard Gov Contract pricing	% Savings Standard Gov Contract pricing	Final Negotiated pricing	\$\$ Savings off MSRP	% Savings off MSRP	\$\$ Savings off Government Contract	% Savings off Government Contract	Qty	Per unit \$	Sub Total
EliteBook 840 G8 - 14", i7	Step up Standard Laptop upgrade	\$ 2,465.00	\$ 1,906.07	\$ 558.93	23%	\$ 1,181.00	\$ 1,284.00	52%	\$ 725.07	38%	72	\$ 1,181.00	\$ 85,032.00
EliteBook 850 G8 - 15", i7	Step up 10 - Key Notebook	\$ 2,506.00	\$ 1,938.01	\$ 567.99	23%	\$ 1,143.00	\$ 1,363.00	54%	\$ 795.01	41%	11	\$ 1,143.00	\$ 12,573.00
EliteDesk 800 G6 i7	Step up Desktop	\$ 2,080.00	\$ 1,677.75	\$ 402.25	19%	\$ 897.00	\$ 1,183.00	57%	\$ 780.75	47%	56	\$ 897.00	\$ 50,232.00
Rugged Notebooks (Bldg, Hlth, Drain)	Gtech	\$ 10,239.11	\$ 8,958.65	\$ 1,280.46	13%	\$ 5,411.00	\$ 4,828.11	47%	\$ 3,547.65	40%	10	\$ 5,411.00	\$ 54,110.00
Sub-Total		\$ 23,643.11	\$ 19,458.25	\$ 4,184.86	18%	\$ 11,519.00	\$ 12,124.11	51%	\$ 7,939.25	41%			\$ 201,947.00
Accessories													
		Standard Corporate MSRP	Standard Governmental Contract pricing	\$\$ Savings Standard Gov Contract pricing	% Savings Standard Gov Contract pricing	Final Negotiated pricing	\$\$ Savings off MSRP	% Savings off MSRP	\$\$ Savings off Government Contract	% Savings off Government Contract	Qty	Per unit \$	Sub Total
Cost Estimates Cisco Phone System													
HP Thunderbolt Dock 120W G2 US	Dock	\$ 269.00	\$ 275.71	\$ 196.00	73%	\$ 196.00	\$ 73.00	27%	\$ 79.71	29%	109	\$ 196.00	\$ 21,364.00
HP EliteDisplay 24 G4 - FHD Monitor	Standard Monitor	\$ 214.00	\$ 211.86	\$ 196.00	92%	\$ 169.00	\$ 45.00	21%	\$ 42.86	20%	125	\$ 169.00	\$ 21,125.00
Sub-Total		\$ 1,154.00	\$ 1,144.06	\$ 404.92	35%	\$ 925.00	\$ 229.00	20%	\$ 219.06	19%	Total		\$ 42,489.00
Total Order													\$ 244,436.00
												Estimated Not to Exceed #	\$ 255,000.00

## Recommendation

To move forward with the purchase

### Funding Recommendation:

Funds be pulled from the budgeted Livingston County Information Technology Department Supplies and Operating Equipment budget, the appropriate enterprise funds and grant funds