



Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: 06/30/2021
Re: Resolution Authorizing the Reorganization of LETS to Fill Three (3) Part-time non-CDL Driver Positions and Eliminate Three (3) Part-time CDL Driver Positions – LETS

LETS is requesting authorization to fill three (3) part-time non-CDL driver positions and eliminate three (3) part-time CDL driver positions.

The non-CDL Driver positions will allow LETS to hire public transportation drivers for passenger van operation not requiring a Commercial Driver's License (CDL), but rather a Chauffeur's license which involves less-rigorous training and maintenance requirements.

The non-CDL Driver position was approved by the Personnel Committee at a Grade 2, which provides a budget savings compared to the Grade 3 CDL Driver position. Moreover, the new position will accelerate the onboarding timeline for these drivers and future hires in the new classification.

This new position would be limited to van operation and motorized duties not requiring a CDL, while other positional duties such as safety training and service responsibilities would be similar.

The non-CDL driver positions will replace regular CDL driver positions in the LETS 2021 budget at a budget savings and therefore a budget amendment is not necessary.

If you have any questions please do not hesitate to contact me at 517-540-7843.