



FINANCE COMMITTEE

MEETING MINUTES

July 7, 2021, 7:30 a.m.
Board of Commissioners Hybrid Meeting
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>
304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Mitchell Zajac, Brenda Plank, Martin Smith, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Jay Gross

Members Absent: Carol Griffith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

2. ROLL CALL

Indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: June 23, 2021

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Moved by:

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

6. CALL TO THE PUBLIC

7. REPORTS

7.1 Child Care Fund

Jennifer Tate, MDHHS Director, & Debby Shaw, Juvenile & Probate Court Administrator, presented a PowerPoint reviewing the Juvenile Justice & Child Welfare Funding in Michigan and answered questions from Commissioners. The budget for this fund will be presented in two weeks.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Planning Department

Resolution Authorizing the Livingston County Board of Commissioners Formal Receipt, Review, and Annual Filing of the Livingston County 2022-2027 Capital Improvement Plan, as Approved by the Livingston County Planning Commission

Rob Stanford, Principal Planner, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.2 District Court

Resolution Authorizing the Reorganization of District Court

Marisa Lutz, District Court Administrator, presented the resolution and answered questions from Commissioners. Roberta Sacharski, Trial Court Administrator, was also present to answer questions.

Motion to divide the question such that positions be considered separately as follows:

1. Criminal Clerk, Civil Clerk and the Probation Coordinator
2. Chief Deputy Clerk

Moved by: C. Reader

Seconded by: J. Drick

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): C. Griffith

Motion Carried (8-0-1)

Recommend Motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: B. Plank

1. **Criminal Clerks, Civil Clerks, and Probation Coordinator**

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): C. Griffith

Vote 1 of 2 Carried (8-0-1)

2. **Chief Deputy Clerk:**

Yes (0); No (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; Absent (1): C. Griffith

Vote 2 of 2 Failed (0-8-1)

Resolution Recommended as Amended

8.3 Board of Commissioners

Resolution Approving the FY 2022 Annual Implementation Plan of the Area Agency on Aging 1-B

Jim McGuire, AAA1-B Director, attended virtually to answer questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: D. Helzerman

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.4 Health Department

Resolution to Authorize Agreement for Delivery of Comprehensive Health Services for the Period of October 1, 2021 through September 30, 2022

Dianne McCormick, Public Health Officer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.5 LETS

Resolution Authorizing the Reorganization of LETS to Fill Three (3) Part-time non-CDL Driver Positions and Eliminate Three (3) Part-time CDL Driver Positions

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.6 Facility Services

Resolution Authorizing Grant of Easement to DTE

Chris Folts, Facility Services Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Drick

Seconded by: C. Reader

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.7 Facility Services

Resolution Authorizing Carpet and Flooring Replacement at Livingston County Facilities

Chris Folts, Facility Services Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: C. Reader

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.8 Information Technology

Resolution Authorizing a Participating Addendum through the NASPO ValuePoint Cooperative Purchasing Program and a Stock Hardware Order

Kris Tobbe, IT Department Director & Tim Miles, Infrastructure Manager, presented the resolution. Kris noted that if items are not received by the end of the 2021 a budget amendment may be necessary to carry funds over to 2022.

Recommend Motion to the Board of Commissioners.

Moved by: J. Drick

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

8.9 Information Technology

Resolution Authorizing the Purchase of Remote Network Switches and Desk Phones from Logicalis Inc. to Ensure Secure Network Access and Continued Support of Phone Services

Kris Tobbe, IT Department Director & Tim Miles, Infrastructure Manager, presented the resolution. Kris introduced Lisa Nowak, Logicalis, Inc., attending virtually.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: M. Smith

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

9. CLAIMS

Dated: July 7, 2021

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross
Seconded by: W. Nakagiri

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

10. PREAUTHORIZED

Dated: June 18 through July 1, 2021

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri
Seconded by: C. Reader

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

Motion to adjourn the meeting at 9:46 a.m.

Moved by: D. Helzerman
Seconded by: W. Nakagiri

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; No (0); Absent (1): C. Griffith

Motion Carried (8-0-1)



Natalie Hunt, Recording Secretary