

To: Livingston County Board of Commissioners
From: Michael J. Murphy, Sheriff
Date: July 14, 2021
Re: Resolution Authorizing Renovations to the Sheriff's Office

I respectfully request necessary funding to continue renovations to the Livingston County Sheriff's Office building. The original Sheriff's Office was built in 1972. A feasibility and space-needs study was conducted in 2019. Based on the study, it was apparent the existing space was in desperate need of renovation to provide for a safe, secure and enhanced operational flow for staff and members of the community.

In 2020, the Livingston County Board of Commissioners approved a Capital Improvement request to renovate the Sheriff's Office for a total of one million dollars, which would be disbursed over a five-year period. Year to date, \$123,570.46 of the one million dollars has been utilized for modifications.

The Livingston Sheriff's Office and the Director of Facility Services worked with Lindhout Associates to develop architectural plans and specifications for a phased project that would provide for hybrid collaboration areas, training and meeting rooms, and relocation of Executive Administrative offices.

A public bid was advertised with 16 contractors responding and eight bids submitted. After review, the contractors who submitted the three lowest bids were interviewed. Creative Construction Concepts out of Brighton was selected to complete the project at a cost of approximately \$450,000. Additional costs which include furniture, IT equipment and installation, ceiling tile and \$9,647.00 ancillary costs will not exceed \$106,122.60 for a total project cost of \$556,122.60.

Due to the rising cost of construction material and labor, I am requesting the Commission's approval for this portion of the renovation project so work is completed in the most cost-effective, timely, and efficient manner possible.

Please do not hesitate to contact me if you have any questions or concerns.