

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution to Authorize the Participation of an Extendable Contract with Staples for County Office Supplies and Print Services - Fiscal Services

WHEREAS, Livingston County offices have an ongoing need for office supplies and print services to support the day-to-day operations for county departments; and

WHEREAS, we currently use Office Depot and Amazon mainly for office supplies and print services; and

WHEREAS, the State of Michigan awarded the MiDEAL contract to Staples which allows Livingston County to also participate in the extendable contract; and

WHEREAS, after review of the merits of Staple's products and services which includes competitive prices on most often used products, ability to interface with the County's ERP software, MUNIS, which enables the download of the end-user's shopping cart directly into our software with no need to re-key the order information; and

WHEREAS, Fiscal Services recommends piggy backing off the State of Michigan contract to enter into a MiDEAL participating agreement with Staples.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the participation of the extendable contract, through the State of Michigan MiDEAL, with Staples for office supplies and print services until May 31, 2022, with the option to renew for two additional one-year periods.

BE IT FURTHER RESOLVED that the Chair of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED:
SECONDED:
CARRIED: