

FINANCE COMMITTEE MEETING MINUTES



August 4, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Brenda Plank, Wes Nakagiri, Douglas Helzerman, Jay Drick, Mitchell Zajac, Carol Griffith, Jay Gross

Members Absent: Carol Sue Reader, Martin Smith

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

Will be

2. ROLL CALL

3. APPROVAL OF MINUTES

Meeting minutes dated: July 21, 2021

Motion to approve the minutes as presented.

Moved by: C. Griffith

Seconded by: D. Helzerman

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve agenda as presented

Motion to approve the Agenda as presented.

Moved by: C. Griffith

Seconded by: B. Plank

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

6. CALL TO THE PUBLIC

Matt Bolang, Deputy Health Officer, congratulated Elaine Brown, Public Health Nurse of the Livingston County Health Department, on her 40+ years of service in the Health Department upon her retirement. Rebecca Leach will be the new Public Health Nurse. Commissioners commended Elaine Brown for her dedication to the county and the Health Department.

Cindy Catanach, Financial Officer, shared news that Livingston County did receive the GFOA distinguished budget award for the 4th consecutive year. This is due to the group effort of many employees and all elected officials around the County.

7. REPORTS

7.1 2nd Quarter 2021 Employee Recognition Winner- External Nomination

Commissioner Zajac presented the award to Carrie Aulette, Building Department Administrative Specialist and commended her for her outstanding service to Livingston County.

7.2 Commissioner Reports:

Commissioner Zajac reported about a MAC initiative for state matching ARP funding, this may be an opportunity to leverage funding from the state.

8. RESOLUTIONS FOR CONSIDERATION

8.1 Juvenile Court

Resolution Authorizing the Fiscal Year 2022 Memorandum of Understanding on Cash Matching funding for Behavioral Health Managed Care Services - Wraparound

Debby Shaw, Juvenile and Probate Court Administrator, and Connie Conklin, Community Mental Health Executive Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: W. Nakagiri

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.2 Juvenile Court

Resolution Authorizing the Livingston County Juvenile Court to Apply for and Enter into a Contract with the Michigan Department of Health and Human Services, Michigan Committee on Juvenile Justice Fiscal Year 2022 Racial and Ethnic Disparities Data Collection Grant Program

Debby Shaw, Juvenile and Probate Court Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: C. Griffith

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross
Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.3 Juvenile Court

Resolution Authorizing the Livingston County Juvenile Court to Apply for and Enter into a Contract with the Michigan Department of Health and Human Services Raise the Age Grant - Fiscal Year 2022

Debby Shaw, Juvenile and Probate Court Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: J. Drick

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.4 Fiscal Services

Resolution to Authorize the Participation of an Extendable Contract with Staples for County Office Supplies and Print Services

Cindy Catanach, Financial Officer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: D. Helzerman

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.5 Veterans Services

Resolution Authorizing an Agreement with Michigan Veterans Affairs Agency to Support Livingston County Veteran Services to Enhance and Improve Operations

Mary Durst, Veterans' Services Department Director, presented the resolution and answered questions from Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.6 Car Pool

Resolution Authorizing FY 2022 Vehicle Replacements Leased through the County's Partnership with Enterprise Fleet Management

Greg Kellogg, Car Pool Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: B. Plank

Seconded by: W. Nakagiri

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.7 Car Pool

Resolution Authorizing an Increase in Total Authorized Vehicles for the Sheriff's Office Field Services Division to Complete Phase 2 of the Deputy Assigned Vehicle Program

Greg Kellogg, Car Pool Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: J. Gross

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.8 Information Technology

Resolution Authorizing an Agreement with Merit to Provide Citizen Enabled Broadband Data Collection Services

Kris Tobbe, Information Technology Department Director, presented the resolution and answered questions from Commissioners.

Pierrette Renee Dagg, Merit, and Alison Nalepa were also present to answer questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: B. Plank

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.9 Information Technology

Resolution Authorizing the Reorganization of the Livingston County Information Technology Department

Kris Tobbe, Information Technology Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: B. Plank

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

8.10 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Amend the Agreement with C&S Companies of Livonia, Michigan to Include Construction Administration for the Joint Repair for Taxiways Alpha and Bravo and Associated Connectors

8.11 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into an Agreement with Lois Kay Contracting Company of Saginaw, Michigan for Taxiway and Apron Repairs

8.12 Airport

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter Into A Grant Agreement with the Michigan Department of Transportation to Fund

Construction and Construction Administration Services to Rehabilitate Taxiway A, B, & Terminal Apron Repairs & Sealing

Mark Johnson, Airport Director, presented items 8.10, 8.11, and 8.12 and answered questions from Commissioners.

Recommend Motion of items 8.10, 8.11, 8.12 to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: C. Griffith

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

9. CLAIMS

Dated: August 4, 2021

Moved by: C. Griffith

Seconded by: B. Plank

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

10. PREAUTHORIZED

Dated: July 15 through July 29, 2021

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: C. Griffith

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

Motion to adjourn the meeting at 8:29 a.m.

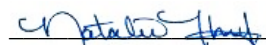
Moved by: D. Helzerman

Seconded by: J. Gross

Yes (7): B. Plank, W. Nakagiri, D. Helzerman, J. Drick, M. Zajac, C. Griffith, and J. Gross

Absent (2): C. Reader, and M. Smith

Motion Carried (7-0-2)


Natalie Hunt, Recording Secretary