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## Memorandum

To: Livingston County Board of Commissioners  
Fr: David Feldpausch, EMS Director  
Date: 08/31/2021  
Re: Resolution Authorizing the EMS Restructure.

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We have successfully enhanced our educational offering much faster than I could have ever hoped for. We are currently offering 2 High school EMT courses in cooperation with LESA, hosting one Adult evening EMT course, and in conjunction with Ascension we are the site host for a paramedic program. These are not small accomplishments I would have hoped that we could have gotten a paramedic program running on site in 3-5 years at best. We are confident that we will be able to sustain a paramedic program beginning every 6 months. This is a huge step toward develop future employees and give us a great advantage recruiting them upon completion.

With the above educational enhancements we need to dedicate some more staff time to education in order to successfully manage the increase workload. We plan to also enhance our internal educational offerings for current employees and even possibly do some educational outreach to other healthcare partners. I am very hesitant when it comes to adding indirect labor positions to the department because I am confident that was a part of the down turn in EMS prior to my arrival. Adding this position is critical in the success of the paramedic program and our influence on it. This paramedic program is a critical component of our recruitment plan for the future. Develop local people who are vested in their community for future Paramedic positons.

I am requesting the addition of 1 FTE for the newly developed position Education Instructor Coordinator beginning immediately upon approval. This job description was reviewed and recommended at a grade 9 and approved by the Personnel committee.

If you have any questions or comments, I always welcome them.

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