



**Bid Synopsis
For
Transit Attorney Services**

RFP Issued & Publicly Posted: 08/18/2021	Public Postings: Livingston Co. Website (livgov.com) BidNet (bidnetdirect.com/mitn)
Solicitation: RFQ-LC-21-14	
RFP Due Date: 09/01/2021	Proposals Received: 2

The Evaluation Committee has completed evaluation of the bids received for the Request for Proposals referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted. Two responses were received as follows:

1. Foster, Swift, Collins & Smith
2. NervyMize

Both bidders submitted their responses within the timeframe outlined in the RFP. A summary of the review follows:

Foster, Swift, Collins & Smith

Foster Swift is the incumbent vendor, having served Livingston County since 2014. Foster Swift has extensive experience in providing the requested services, and currently has 17 transit clients. This experience is extremely important and valuable to the county considering the knowledge of state and federal regulations involved with the transportation industry. Foster Swift submitted all signed and notarized forms required in the RFP.

NervyMize

NervyMize was founded in 2018, which meets the minimum requirement of three years' experience, however transit related experience was lacking. The RFP requested references of similar scope to those requested, and the NervyMize references were not relevant. They did not provide evidence of experience with any transit clients. The proposal response was well done and all signed and notarized forms were submitted.

After review of the proposal responses, price was evaluated. Below is a tabulation of the pricing submitted by the bidders. While the county typically does not utilize the services of additional staff other than the representing attorney, Foster Swift clearly has the staff available to assist in all areas, and does not charge for staff or clerical positions. NervyMize only bid two staff classifications and it is unclear whether the firm has sufficient staff to meet the County's needs.



	Hourly Rate Year 1	Hourly Rate Year 2	Hourly Rate Year 3	Hourly Rate Year 4	Hourly Rate Year 5
<u>Partners</u>					
Foster Swift	\$240	\$240	\$240	\$240	\$240
NervyMize	\$250	\$250	\$275	\$275	\$275
<u>Associates</u>					
Foster Swift	\$190	\$190	\$190	\$190	\$190
NervyMize	No Bid	No Bid	No Bid	No Bid	No Bid
<u>Legal Assistant</u>					
Foster Swift	\$150	\$150	\$150	\$150	\$150
NervyMize	\$90	\$90	\$95	\$95	\$95
<u>Staff</u>					
Foster Swift	No Charge	No Charge	No Charge	No Charge	No Charge
NervyMize	No Bid	No Bid	No Bid	No Bid	No Bid
<u>Clerical</u>					
Foster Swift	No Charge	No Charge	No Charge	No Charge	No Charge
NervyMize	No Bid	No Bid	No Bid	No Bid	No Bid

In light of the extensive relevant experience of Foster, Swift, Collins & Smith, as well as a lower price proposal for representation by their partners, it is the recommendation of the Evaluation Committee that a contract be awarded to Foster, Swift, Collins & Smith for a five-year period commencing on the date the contract is approved and executed.