



LIVINGSTON COUNTY, MICHIGAN
VETERANS SERVICES DEPARTMENT

2300 E. Grand River Ave., Suite 109, Howell, MI 48843
Phone (517) 546-6338 x6902 Fax (517) 546-0942

Memorandum

To: Livingston County Board of Commissioners
From: Mary Durst, Veteran Services Director
Date: September 14, 2021
RE: Resolution Authorizing Contract Change Orders for the Livingston County Veteran Services Build Out Project – Veterans Services

Resolution 2021-05-076 authorized the build out project for the Livingston County Veterans Services leased space located at 1420 Lawson Drive, Howell, MI. The total approved project cost was \$787,919, including contingency.

The attached resolution requests changes orders for additional costs in the amount of \$13,071.

Lindhout and Associates were authorized for a not to exceed contract amount of \$33,000. This was based on the Probable Cost estimate. As the bids were evaluated and project costs realized, Lindhout has needed to adjust the cost to match the level of work needed for project completion. The cost of additional work is \$7,931 for a revised contract total of \$40,931.

Owner Expense detailed signage authorization of \$21,000 which does not include the cost of billboard signage, installation and permit fees. The County's billboard is now available for use and will be used to advertise the new location for one year. The cost of additional billboard signage is \$5,140 for a revised purchase order total of \$26,140.

These additional costs are budgeted and will be paid from the Veteran's millage and special revenue fund.

Thank you for your consideration of this request. If you have any questions or concerns regarding this matter, please do not hesitate to contact me.