

FINANCE COMMITTEE MEETING MINUTES



September 22, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Mitchell Zajac, Brenda Plank, Martin Smith, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Carol Griffith, Jay Gross

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: September 8, 2021

Motion to approve the minutes as presented.

Moved by: J. Gross

Seconded by: C. Griffith

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

Moved by: M. Smith

Seconded by: B. Plank

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

6. 2022 BUDGET PRESENTATIONS

Commissioners have received a copy of the following presentations. Each of following departments presented their 2020 Annual Report and 2022 Budget Projections.

- a. MSU Extension - Matt Shane, District Director
- b. Human Resources - Jennifer Palmbo, Department Director, and Jennifer Slater, Deputy Director
- c. County Administration - Nathan Burd, Administrator
- d. Fiscal Services - Cindy Catanach, CFO, and Hilery DeHate, Financial Analyst
- e. Animal Shelter - Christy Peterson, Department Director

Commissioner Zajac recessed the meeting for twenty (20) minutes at 9:25 a.m.

Commissioner Zajac reconvened the meeting at 9:48 a.m.

7. CALL TO THE PUBLIC

The following individuals addressed the Board of Commissioners:

Colleen - Genoa; Terri Wilkerson - Hamburg; Gregg - Tyrone; Anne Patterson - Genoa; Michelle Blondell; Janine Iyer - Genoa; Jordan Genso - Brighton; Anna Pennala - Brighton; Yvonne Black - Marion; Kathleen Dettling - Osceola; Susan Topoleski - Green Oak; Chuck Wright - Handy; Alisa Davis - Brighton; Michelle Herbert - Genoa; Joanne Marsh; Ann Marie Brown - Brighton; Tim Quinn - Genoa; Ann Marie Clark - Deerfield; Linda Ensley - Hamburg; Sandy Cooney - Osceola; Jennifer Smith - Genoa; Jesse Brodbeck; Erica Huddas; John Holstra; Brenda Lindsey - Osceola;

Commissioner Plank exited the meeting at 10:59 a.m. and returned at 11:02 a.m.

Elizabeth R. - Hamburg; Janine Moe - Conway; Mike Gillich - Conway; Jessica Barefield - Putnam; Jenny Burnside - Howell; Sherri LaRue - Green Oak; Denise O'Connell - Hartland; Jason Ringuette; Patricia - Green Oak; Justin Braska - Handy; Debbie Scott; Kasey Helton - Marion; Jamie Samples - Deerfield; Lindsay Holler - Howell; James - Genoa; Kelli Uphouse; Joellen Plizarczk - Osceola; Cindy Michniewicz; Nicole McKunik - Genoa; John Boylan - Brighton; Nicole Franza - Hamburg; Danyelle Anjo - Brighton; Tammy Nottingham; Beth Lethford; Kelly Drake - Hartland; Jessica Hamlin - Osceola; Christine Tadejewski; Kari Popov; Stacey Ferrell - Osceola; Tonya DeFever; Jen Cross - Hartland; Allison Pace; Jeremy Bordeneau - Hamburg; Julie McDowell - Osceola; Connie Robinson - Hartland; Kristen Soderberg.

Motion to Recess for thirty (30) minutes and return at 1:00 p.m.

Moved by: C. Reader

Seconded by: D. Helzerman

Yes (8): B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (1): M. Zajac; Absent (0): None.

Motion Carried (8-1-0)

Commissioner Zajac reconvened the meeting at 1:00 p.m. and continued with Call to the Public.

The following individuals addressed the Board of Commissioners:

Jeanie Foster - Marion; Allison Page - Brighton; Elyse Moore - Brighton;

Commissioner Drick returned at 1:02 p.m.

Julie Simmons - Hamburg; Jane Suarez; Donna Esch - Osceola; Dr. Caitlyn Perry-Dial - Brighton; Karen Eggers - Hartland; John Conely - Green Oak; Laurie - Brighton; Emily Pasternack - Brighton; Katie Deck - Howell; Stacey Kraepel - Brighton; Alena Anderson - Osceola; Holly Austin - Osceola; Kathleen Olsen - Howell; Pamela Meng - Howell; Donna Sparks - Marion; Jessica Brown - Howell; Joyce Jonkman - Green Oak; Christina - Fowlerville.

8. REPORTS

None.

9. RESOLUTIONS FOR CONSIDERATION

9.1 Emergency Management

Resolution to Approve Funding Update of Equipment for the Mobile Command Center for Livingston County Sheriff's Office Utilizing FY 19 Homeland Security Grant Program Funds Over \$25,000 Dollars – Emergency Management

Therese Cremonte, Emergency Manager, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: J. Gross

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9.2 Sheriff

Resolution Authorizing Issuance of Purchase Order for Architectural and Design Services to Lindhout Associates – Sheriff's Office

Chris Folts, Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: M. Smith

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9.3 Sheriff

Resolution Authorizing the Reorganization of the Sheriff's Office to Move one FTE Deputy from the Jail Services Division to the Field Services Division

Undersheriff Warder presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: J. Drick

Yes (8): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, J. Drick, C. Griffith, and J. Gross; No (1): D. Helzerman; Absent (0): None.

Motion Carried (8-1-0)

9.4 Veterans Services

Resolution Authorizing Contract Change Orders for the Livingston County Veterans Services Build Out Project

Mary Durst, Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9.5 Human Resources

Resolution to Modify the Non-Union Employees, Elected Officials, Commissioners, and Judges Benefit Plans for 2022 Fiscal Year

Jennifer Palmbos, Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: B. Plank

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

9.6 Board of Commissioners

Resolution to Limit the Use and Accept Michigan Department of Health and Human Services Funding to Support Livingston County Health Department's 2022 Covid-19 Response

Commissioner Zajac presented the resolution.

Discussion.

Recommend Motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: C. Griffith

Yes (3): M. Zajac, C. Reader, and C. Griffith; No (6): B. Plank, M. Smith, W. Nakagiri, D. Helzerman, J. Drick, and J. Gross; Absent (0): None.

Motion Failed (3-6-0)

10. CLAIMS

Dated: September 22, 2021

Moved by: J. Gross

Seconded by: B. Plank

Motion to recommend to the Board of Commissioners.

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

11. PREAUTHORIZED

Dated: September 3 through September 16, 2021

Moved by: J. Drick

Seconded by: W. Nakagiri

Motion to recommend to the Board of Commissioners.

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

12. CALL TO THE PUBLIC

The following individuals addressed the Board of Commissioners:

John Conely - Green Oak; Julia Barker - Howell; Danyelle Anjo - Brighton; Katie Deck - Howell; Debbie Scott - Brighton; Elizabeth - Hamburg; Jessica Hamlin - Osceola; Carly Mobley - Howell; Ken Jonkman - Green Oak; Laurie - Brighton; Susan Topoloski - Green Oak; Kelly Drake - Hartland; Jennifer Smith - Livingston Co.; Mary McGourn - Brighton; Elyse Moore - Brighton.

13. ADJOURNMENT

Motion to adjourn the meeting at 3:27 p.m.

Moved by: C. Griffith

Seconded by: W. Nakagiri

Yes (9): M. Zajac, B. Plank, M. Smith, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, and J. Gross; No (0): None; Absent (0): None.

Motion Carried (9-0-0)

Natalie Hunt, Recording Secretary