



## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Greg Kellogg, Transportation Director**  
**Date: 09/28/2021**  
**Re: Resolution Authorizing Capital Expenditure for the Purchase of Two Replacement Vans – LETS**

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I am respectfully requesting authorization to replace two (2) 2019 Ford Transit vans that will satisfy Federal Transit Administration (FTA) replacement criteria of 4 years or 100,000 miles by the end of this year. Each of these vans currently has approximately 80,000 miles and accumulates 300+ miles per service day.

I want to emphasize that, because LETS operates a rigorous maintenance program and takes seriously the County's commitment to conserving taxpayer dollars, vehicles typically remain in service well beyond the minimum replacement criteria.

I am requesting authorization to order these replacements now due to 1) the ongoing production delays in the auto industry, which have extended lead times for new transit vehicle orders to 9 months or greater, and 2) the high probability of significant cost increases after the current State cooperative purchasing agreement for the Ford Transit expires on November 30, 2021.

If approved the replacement vans will be purchased from Hoekstra Transportation of Grand Rapids, Michigan at a cost not to exceed \$150,000. LETS has Federal and State grant funding available for the purchase that will fund 100% of the replacement cost with no local match necessary.

The replacement vans will have a useful life of seven (4) years or 100,000 miles. The vans being replaced will be sold on the MITN auction site when the new vans enter service.

The order form from the State contract is attached. As always I appreciate your consideration and support. Please do not hesitate to contact me with any questions at 517-540-7843.