

FINANCE COMMITTEE MEETING MINUTES



October 20, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Mitchell Zajac, Brenda Plank, Wes Nakagiri, Douglas Helzerman, Jay Drick, Carol Griffith, Jay Gross, Martin Smith

Members Absent: Carol Sue Reader

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

3. APPROVAL OF MINUTES

Meeting minutes dated: October 6, 2021

Motion to approve the minutes as presented.

Moved by: J. Gross

Seconded by: C. Griffith

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

5. APPROVAL OF AGENDA

Motion approve the agenda as presented.

Moved by: C. Griffith

Seconded by: B. Plank

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

6. CALL TO THE PUBLIC

None.

7. REPORTS

7.1 2022 Budget - Level 3

Nathan Burd, County Administrator, presented the Administrator's Recommended 2022 Budget including the following items and answered questions from Commissioners.

- Budget Process
- GF Revenue Projections
- GF Expense Projections
- Notable items not included in the recommended budget
- American Rescue Plan Act funds
- Classification & Compensation Study
- Excess Pension Payment
- 2022 Cost of Living Adjustment
- Contingency Funds
- Capital Projects

7.2 2021 Quarter 3 Financial Update

Cindy Catanach, Financial Officer, presented the report including the following items and answered questions from Commissioners.

- Revenues
- Expenses
- Capital
- Contingency

8. RESOLUTIONS FOR CONSIDERATION

8.1 Fiscal Services

Resolution to Authorize a Third Quarter Budget Amendment to the Fiscal-Year 2021 Budget

Cindy Catanach, Financial Officer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: M. Smith

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (7-1-1)

8.2 Community Corrections

Resolution Authorizing an Agreement with D'n'A to Provide Substance Abuse Testing Services

Megan Kerekes, Community Corrections Supervisor, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: B. Plank

Seconded by: D. Helzerman

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

8.3 Administration

Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2021

Cindy Catanach, Financial Officer, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: C. Griffith

Seconded by: M. Smith

Yes (7): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, C. Griffith, J. Gross, and M. Smith; No (1): J. Drick; Absent (1): C. Reader

Motion Carried (7-1-1)

8.4 Planning

Resolution Approving the Local Match for a SEMCOG Planning Assistance Program Grant for Transportation Equity and Sustainable Infrastructure

Nathan Burd, County Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

8.5 Facility Services

Resolution Authorizing an Amendment to Asphalt Replacement Contract with Allied Construction at the West Complex

Chris Folts, Facility Services Department Director, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

Moved by: J. Drick

Seconded by: C. Griffith

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

9. CLAIMS

Dated: October 20, 2021

Moved by: C. Griffith

Seconded by: J. Gross

Motion to recommend to the Board of Commissioners.

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

10. PREAUTHORIZED

Dated: October 1 through October 14, 2021

Moved by: M. Smith

Seconded by: C. Griffith

Motion to recommend to the Board of Commissioners.

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)

11. CALL TO THE PUBLIC

None.

12. ADJOURNMENT

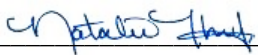
Motion to adjourn the meeting at 9:20 a.m.

Moved by: D. Helzerman

Seconded by: B. Plank

Yes (8): M. Zajac, B. Plank, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (1): C. Reader

Motion Carried (8-0-1)



Natalie Hunt, Recording Secretary