

## FINANCE COMMITTEE MEETING MINUTES



November 17, 2021, 7:30 a.m.

Board of Commissioners Hybrid Meeting

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Members Present: Mitchell Zajac, Brenda Plank, Carol Sue Reader, Wes Nakagiri, Douglas Helzerman, Jay Drick, Carol Griffith, Jay Gross, Martin Smith

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 7:30 a.m.

### 2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

Commissioner Drick attended remotely via Zoom due to medical reasons from the City of Howell.

Commissioner Reader attended remotely via Zoom due to medical reasons from Deerfield Township.

### 3. APPROVAL OF MINUTES

Meeting minutes dated: November 3, 2021

Motion to approve the minutes as presented.

**Moved by:** C. Griffith

**Seconded by:** B. Plank

Yes (9): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (0): None.

**Motion Carried (9-0-0)**

### 4. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

### 5. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (9): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (0): None; Absent (0): None.

**Motion Carried (9-0-0)**

### 6. CALL TO THE PUBLIC

None.

## 7. REPORTS

### 7.1 2022 Budget - Level 4

Nathan Burd, County Administrator, and Cindy Catanach, Financial Officer, presented the Level 4 budget.

Motion to direct Administration to prepare the 2022 Budget with a COLA increase of 4% for employees.

**Moved by:** D. Helzerman

**Seconded by:** M. Smith

Yes (8): M. Zajac, B. Plank, C. Reader, D. Helzerman, J. Drick, C. Griffith, J. Gross, and M. Smith; No (1): W. Nakagiri; Absent (0): None.

**Motion Carried (8-1-0)**

Motion to amend the motion by Commissioner Helzerman and include direction to Administration to investigate alternative methods of providing a 4% increase to employees without affecting the unfunded liability in regards to the MERS Pension Plans.

**Moved by:** M. Zajac

**Seconded by:** B. Plank

Yes (5): M. Zajac, B. Plank, C. Reader, J. Drick, and M. Smith

No (4): W. Nakagiri, D. Helzerman, C. Griffith, and J. Gross; Absent (0): None.

**Amendment Carried (5-4-0)**

Commissioner Drick exited the meeting at 8:45 a.m.

### 7.2 Drain Commissioner, Pending ARPA Funding Request

Brian Jonckheere, Drain Commissioner, presented his report included with the agenda packet and provided opportunity to answer questions from Commissioners.

Commissioner Smith exited the meeting at 9:03 a.m.

### 7.3 Commissioner Reports

Commissioner Helzerman gave a verbal report regarding COVID cases in Livingston County.

## 8. RESOLUTIONS FOR CONSIDERATION

### 8.1 Court Central Services

Resolution Authorizing the Application Submission of 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant

Roberta Sacharski, Trial Court Administrator, presented the resolution and answered questions from Commissioners.

Recommend Motion to the Board of Commissioners.

**Moved by:** W. Nakagiri

**Seconded by:** D. Helzerman

Yes (7): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, C. Griffith, and J. Gross

No (0): None; Absent (2): J. Drick, and M. Smith

**Motion Carried (7-0-2)**

**9. CLAIMS**

Dated: November 17, 2021

Motion to recommend to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** J. Gross

Yes (7): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, C. Griffith, and J. Gross

No (0): None; Absent (2): J. Drick, and M. Smith

**Motion Carried (7-0-2)**

**10. PREAUTHORIZED**

Dated: October 29 through November 11, 2021

Motion to recommend to the Board of Commissioners.

**Moved by:** C. Griffith

**Seconded by:** B. Plank

Yes (7): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, C. Griffith, and J. Gross

No (0): None; Absent (2): J. Drick, and M. Smith

**Motion Carried (7-0-2)**

**11. CALL TO THE PUBLIC**

None.

**12. ADJOURNMENT**

Motion to adjourn the meeting at 9:57 a.m.

**Moved by:** D. Helzerman

**Seconded by:** C. Griffith

Yes (7): M. Zajac, B. Plank, C. Reader, W. Nakagiri, D. Helzerman, C. Griffith, and J. Gross

Absent (2): J. Drick, and M. Smith

**Motion Carried (7-0-2)**

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Natalie Hunt, Recording Secretary