

RESOLUTION

NO: 2021-12-188

LIVINGSTON COUNTY

DATE: December 13, 2021

Resolution Approving the Reclassification of the EMS Education Coordinator from FLSA exempt to non-exempt- EMS

WHEREAS, the EMS Department recently received the approval for the new position Education Instructor Coordinator.

WHEREAS, it was the intent of the EMS Director to have it created as a hourly position but it was inadvertently created as a salary position.

WHEREAS, this position requires considerable flexibility of schedule both hours and days to accommodate the needs of the department and our varying educational offerings.

WHEREAS, the EMS Director is recommending the reclassification of the Education Instructor Coordinator from salary/FLSA exempt to Hourly/ non-FLSA exempt.

WHEREAS, the reclassification requires no change in funding or budget as the grade and step are unchanged.

THEREFORE BE IT RESOLVED the Livingston County Board of Commissioners hereby authorizes the EMS Education Instructor Coordinator position to be reclassified from salaried and FLSA exempt basis to hourly and FLSA non-exempt basis for wage calculation purposes effective as of the first full payroll period commencing after the date of final approval of this resolution, and on a non-retroactive basis.

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**MOVED:
SECONDED:
CARRIED:**