

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Reclassification of the Juvenile and Probate Court Administrator – Juvenile and Probate Courts

WHEREAS, the Juvenile and Probate Court Administrator has the responsibility for managing and coordinating the administrative functions of the Juvenile Division of the Circuit Court as well as the Probate Court, including fiscal and personnel management. The Juvenile and Probate Court Administrator will work in cooperation with the Circuit Court Administrator in coordinating the Family/Juvenile Court responsibilities of each administrator; and

WHEREAS, the Juvenile and Probate Court Administrator will work in cooperation with the Circuit Court Administrator in coordinating the Family/Juvenile Court responsibilities of each administrator; and

WHEREAS, this position has been evaluated by Municipal Consulting Services, LLC., who is recommending the Juvenile and Probate Court Administrator position be reclassified at the Non-Union Grade 13; and

WHEREAS, the position change results in about \$8,500 total additional costs which will be funded from savings from the reclassification of the Trial Court Administrator position.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the reclassification of the Juvenile and Probate Court Administrator from Non-Union Grade 12 to Non-Union Grade 13.

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NOTE: This job analysis needs only Personnel Subcommittee approval and does not need to move forward to any other committee, pursuant to Livingston County Board of Commissioner's policy.

MOVED:

SECONDED:

CARRIED: