

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Authorizing the Grade Placement of the Pre-Trial Specialist-Community Corrections

WHEREAS, the Pre-Trial Specialist is a new part-time position within Community Corrections with the responsibility for evaluating and recommending appropriate bond conditions to the Court. The part-time position will have responsibility for interviewing defendants charged with crimes, reviewing background information concerning defendants and utilizing an assessment tool to conclude on a risk level to recommend to the Court; and

WHEREAS, the Pre-Trial Specialist position will also have responsibility for monitoring conditions of bonds and reporting related violations. The position incumbent will play a key process role in the appropriate reduction in institutional incarceration; and

WHEREAS, the position has been evaluated by Municipal Consulting Services, LLC., who is recommending the Pre-Trial Specialist be classified at a non-union Grade 5; and

WHEREAS, funding for this new position is funded entirely through grant funds.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the grade placement of the Pre-Trial Specialist position at the non-union Grade 5.

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Note: This job analysis needs only Personnel Committee approval and does not need to move forward to any other Committee pursuant to Board policy. The resolution to approve the new position within the department budget will need Board approval under separate resolution.

MOVED:

SECONDED:

CARRIED: