



Livingston County

911 Central Dispatch



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Kecia S. Williams
911 Director

Amy D. Pasienza
911 Deputy Director

Memorandum

To: Livingston County Board of Commissioners

Fr: Kecia S. Williams, Director of 911

Date: 5-29-2022

Re: Resolution Authorizing reclassifying the 911 Central Dispatch Training Coordinator position from Salary to Hourly

911 Central Dispatch has one (1) training coordinator who is assigned to oversee the training of all members of the Department. The training coordinator works closely with the dispatch floor personnel, observing and evaluating their work while also developing and implementing a comprehensive dispatch training program. The training coordinator maintains the records of dispatch training for all employees in both the State of Michigan and 911 Central Dispatch databases.

The training coordinator is scheduled to work 8-hour shifts and while the wage scale for this position is a bit higher than that of a dispatcher, the inability to be compensated for work beyond the regular scheduled 40 hours reduces the interest level of some highly qualified employees to advance into this position away from the dispatch floor.

Because the training coordinator already has a full schedule and no ability for additional compensation, it limits our ability to use their experience for other opportunities like assisting in training new hires and backfilling openings in the dispatch schedule.

The training coordinator's primary role is front line based and therefore would be best suited to be an hourly position as opposed to salary.

This move will create some additional expense for the department, as this position will undoubtedly work dispatch overtime as the need arises. I am comfortable absorbing that cost moving forward and do not expect the need to amend the current budget to accommodate this move.

I am always available should you have any questions or comments.

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