



**LIVINGSTON COUNTY, MICHIGAN**  
**LIVINGSTON COUNTY SPECIALTY COURTS AND PROGRAMS**

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## Memorandum

**To: Livingston County Board of Commissioners**  
**From: Sara Applegate, Specialty Courts and Programs Administrator**  
**Date: June 13, 2022**  
**Re: Resolution Authorizing Contracts to Provide Substance Use/Mental Health Treatment Services for Specialty Courts and Programs**

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Livingston County Specialty Courts is requesting the Board of Commissioners approval to award contracts to Key Development Center and Livingston County Catholic Charities to provide substance use and mental health treatment services for the Specialty Courts and Programs for the period of October 1, 2022 through September 30, 2023 with the ability to renew the contracts at the Court's discretion for up to two (2) additional one-year periods.

The current contract for substance use/mental health treatment services for the Specialty Courts and Programs is set to expire on September 30<sup>th</sup>, 2022. Per the County Purchasing Policy, a competitive bid process was performed in which the bid was posted on the BidNet Michigan Inter-governmental Trade Network (MITN) and the County Purchasing website. Three (3) proposals were received and evaluated. Out of the three proposals, two (2) of the bids met the needs of the Court

After careful review of the proposals, the evaluation committee recommends an award to Key Development Center and Livingston County Catholic Charities. As a result, we are requesting the attached resolution be approved which authorizes contracts with Key Development Center and Livingston County Catholic Charities to provide substance use and mental health treatment services for the Specialty Courts and Programs for the period of October 1, 2022 through September 30, 2023 with the ability to renew the contracts at the Court's discretion for up to two (2) additional one-year periods.

The Specialty Court Programs will fund the services through various programs including, but not limited to Swift & Sure Sanctions Probation Program, Community Corrections, Adult Drug Court, Veterans Treatment Court, and Intensive Treatment Mental Health Court.

Thank you for your consideration. If you have any questions regarding this matter, please contact me.