

**GENERAL GOVERNMENT AND  
HEALTH & HUMAN SERVICES COMMITTEE  
MEETING MINUTES**



June 6, 2022, 6:00 p.m.  
Board of Commissioners Meeting Location  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Members Present: Jay Gross; Douglas Helzerman; Wes Nakagiri, Ex-Officio

Members Absent: Carol S. Griffith; Carol Sue Reader

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**1. CALL TO ORDER**

The meeting was called to order by Commissioner Gross at 6:04 p.m.

**2. ROLL CALL**

Roll call by the recording secretary indicated the presence of a quorum.

**3. APPROVAL OF MINUTES**

**3.1 Minutes of meeting dated: May 2, 2022**

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

**4. APPROVAL OF AGENDA**

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

**5. REPORTS**

Commissioner Helzerman reported that he attended a ribbon cutting event in Cohoctah Twp. for a new fiber line that has been activated. Others in attendance included Adam Bates, Surf Broadband, Rep. Elissa Slotkin, Senator Lana Theis, Rep. Bob Bezotte, and County Commissioner Drick. Five (5) of sixteen (16) Twp. Supervisors and two commissioners also attended a meeting with Broadband companies.

**6. CALL TO THE PUBLIC**

Cherie LaRou, Green Oak Township, addressed the committee.

## **7. RESOLUTIONS FOR CONSIDERATION**

### **7.1 County Clerk**

#### **Resolution Authorizing an Agreement with Fidlar Technologies for the APEX Vital Records Document Management Software System**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Elizabeth Hundley, County Clerk, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

### **7.2 Information Technology**

#### **Resolution Authorizing the Entrance Into a Participating Addendum Through the NASPO ValuePoint Cooperative Purchasing Program and the Authorization of a 2022 -2023 Stock Computer Hardware Order**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Kris Tobbe, IT Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

### **7.3 Veteran Services**

#### **Resolution Authorizing an Agreement with Michigan Veterans Affairs Agency to Support Livingston County Veteran Services to Enhance and Improve Operations**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Elizabeth Young, Veteran Services Office Manager, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

### **7.4 Veteran Services**

#### **Resolution Authorizing Driver Reorganization to Increase a Part Time to a Full Time Driver Position**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Elizabeth Young, Veteran Services Office Manager, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri  
Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

#### **7.5 Car Pool**

##### **Resolution Authorizing an Agreement with Cruisers, Inc. to Provide Emergency Vehicle Lighting and Equipment Installation and Maintenance Services**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman  
Seconded by: Wes Nakagiri

Greg Kellogg, Car Pool Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri  
Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

#### **7.6 Car Pool**

##### **Resolution Authorizing Agreements for Preventive Maintenance and Repairs; Major Repairs; Collision Repairs; and Tire Maintenance and Repair for County Fleet Vehicles**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman  
Seconded by: Wes Nakagiri

Greg Kellogg, Car Pool Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri  
Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

#### **7.7 LETS**

##### **Resolution Authorizing an Intergovernmental Agreement for Transportation Services between Livingston County (LETS) and Hamburg Township**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman  
Seconded by: Wes Nakagiri

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri  
Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

#### **7.8 LETS**

##### **Resolution Authorizing Agreements with Bob Maxey Ford and Roy's Autoworks to Provide Maintenance and Repair Services for County-owned Transit Vehicles**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

## **7.9 LETS**

### **Resolution Amending Resolution 2022-04-051 Authorizing Capital Expenditure for the Purchase of Eight Replacement Vans**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

## **7.10 LETS**

### **Resolution Authorizing an Intergovernmental Agreement for Transportation Services between Livingston County (LETS) and the Townships of Putnam and Unadilla**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Greg Kellogg, LETS Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

## **7.11 Car Pool**

### **Resolution Amending Resolution 2021-11-177 Authorizing Capital Expenditure for the Purchase of an Accessible Minivan for the Veterans Services Department**

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Greg Kellogg, Car Pool Department Director, presented the resolution and answered questions from committee members.

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri

Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**

**8. ADJOURNMENT**

Motion to adjourn the meeting at 7:42 p.m.

Moved by D. Helzerman  
Seconded by Wes Nakagiri

Yes (3): J. Gross, D. Helzerman, and W. Nakagiri  
Absent (2): C. Griffith, and C. Reader

**Motion Carried (3-0-2)**



Natalie Hunt, Recording Secretary

UNAPPROVED