



Livingston County Department of Planning

MEMORANDUM

TO: Livingston County Board of Commissioners and members of the Finance and Asset Management Subcommittee

FROM: Robert Stanford, Principal Planner, AICP, PEM
Livingston County Planning Department

DATE: June 16, 2022

SUBJECT: 2023-2028 Livingston County Capital Improvement Plan

Kathleen J. Kline-Hudson
AICP, PEM
Director

Robert A. Stanford
AICP, PEM
Principal Planner

Scott Barb
AICP, PEM
Principal Planner

Greetings Commissioners:

Attached please accept this copy of the Approved 2023-2028 Livingston County Capital Improvement Plan, which was approved by the County Planning Commission, as per the regulations under Michigan Public Act 33 of 2008, at its June 15, 2022 meeting. I am providing you with a hard-copy version of the Plan for your information in advance of the July 5, 2022 Finance and Asset Management Subcommittee meeting. I have also provided you with a digital version of the Plan along with a Resolution for your consideration.

This Plan has undergone an extensive and rigorous eight-week development and review process by the County Planning Department and Capital Improvement Plan Review Subcommittee. Members of the Capital Improvement Plan Review Subcommittee are:

• Nathan Burd	County Administrator
• Cindy Catanach	County Deputy Administrator/ Financial Officer – Fiscal Services
• Hilery DeHate	Senior Financial Analyst – Fiscal Services
• Krisoffer Tobbe	Chief Information Officer – Information Technology
• Kevin Eggleston	Deputy Director, Facility Services
• Jason Pless	Undersheriff, County Sheriff
• Robert Stanford	Principal Planner, County Planning

Once the draft CIP Plan was developed, the review process included a thorough examination of each county department-proposed project, analyzing the cost-benefit of each project in relation to departmental project ranking criteria, short-term versus long-term costs, and other associated criteria. This process is further explained in the Plan.

As granted through the State of Michigan enabling authority under Michigan Public Act 33 of 2008, as amended (MCL 125.3801-3885), the County Planning Commission is required to “annually prepare a six-year capital improvements program.” This Plan represents the culmination of that endeavor. As the Plan has now been formally approved by the Livingston County Planning Commission, the Plan is now being forwarded to the County Board of Commissioners via the Finance and Asset Management Subcommittee to formally, accept, review and permanently file for the 2023-2028 CIP Planning Period.

I would like to request to present a brief summary of the findings of the Plan at the July 5, 2022 County Finance and Asset Management Subcommittee meeting.

Thank you for your continued support and cooperation through this annual process.

Cc: Cindy Catanach, Hilery DeHate, Kristoffer Tobbe, Kevin Eggleston, Jason Pless, Kathleen Kline-Hudson

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