

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

MEETING MINUTES



July 11, 2022, 6:00 P.M.
Board of Commissioners Meeting Location
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Wes Nakagiri, Carol Griffith, Martin Smith, Carol Sue Reader, Douglas Helzerman, Jay Drick, Mitchell Zajac, Jay Gross

Members Absent: Brenda Plank

1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Wes Nakagiri at 6:00 p.m.

2. MOMENT OF SILENT REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

All rose for the Pledge of Allegiance to the Flag of the United States of America.

4. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

5. CORRESPONDENCE

5.a Berrien County

Resolution #B22061991 Honoring Forrest "Nick" Jewell

5.b Branch County

Resolution #22022-03 Opposing Michigan House Bills 4729, 4730, 4731 & 4732

5.c Eaton County

Resolution 22-6-69 to Oppose HB 4730

5.d Kalkaska County

Resolution 2022-29 Opposing Michigan House Bills 4729, 4730, 4731 & 4732

Motion to receive and place on file the Correspondence.

It was moved by C. Griffith

Seconded by J. Gross

Yes (8): C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

6. CALL TO THE PUBLIC

The following persons addressed the Board: Jason Ringuette, Brighton Township, also provided handouts to Commissioners; and Michelle Herbert, Genoa Township.

7. APPROVAL OF MINUTES

7.a Minutes of meeting dated: June 27, 2022

7.b Minutes of Work Session dated: June 27, 2022

Motion to approve the Minutes as presented.

It was moved by M. Smith

Seconded by C. Griffith

Yes (8): C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

8. TABLED ITEMS FROM PREVIOUS MEETINGS

8.a 2022-06-095

Resolution to Establish a Special Committee to Oversee the Appointment of a New Health Officer

Motion to take the Resolution from the Table.

It was moved by J. Gross

Seconded by M. Zajac

Discussion.

Yes (7): J. Gross, C. Griffith, W. Nakagiri, C. Reader, D. Helzerman, M. Zajac, and J. Drick;

No (1): M. Smith; Absent (1): B. Plank

MOTION Carried (7-1-1)

2022-06-095

Resolution to Establish a Special Committee to Oversee the Appointment of a New Health Officer

Motion to adopt the Resolution.

It was moved by B. Plank

Seconded by D. Helzerman

Discussion.

Commissioner Helzerman withdrew his second.

MOTION FAILS FOR LACK OF SECOND

9. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

It was moved by M. Zajac

Seconded by D. Helzerman

Yes (8): M. Zajac; C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, and

J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

10. REPORTS

10.a MI Works! Annual Report

Shamar Herron, Executive Director

Tom Robinson, Business Services Manager and Misty Shulters, Deputy Director, were also present.

The above presented the MI Works! Annual Report to the Board of Commissioners.

Commissioner Zajac reported he has a meeting with MEDC and Brighton Explorers tomorrow. He is also meeting with the Livingston County Ad Hoc educational group.

11. RESOLUTIONS FOR CONSIDERATION

Resolutions 2022-07-096 through 2022-07-105

11.a 2022-07-096

Resolution to Conditionally Approve the FY 2023-2025 Multi Year Plan of the Area Agency on Aging 1-B - Board of Commissioners

Motion to adopt the Resolution.

It was moved by D. Helzerman

Seconded by M. Zajac

Discussion.

Yes (8): D. Helzerman, W. Nakagiri, C. Griffith, M. Smith, C. Reader, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.b 2022-07-097

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into an Easement Agreement with DTE Energy to Provide Electric Service to the Consumer's Energy Gas Valve at the Corner of Burkhart and Bowen Roads – Airport

Motion to adopt the Resolution.

It was moved by C. Griffith

Seconded by J. Gross

Yes (8): C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.c 2022-07-098

Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into a Grant Agreement with the Michigan Department of Transportation to Fund Crack Sealing at the Livingston County Airport – Airport

Motion to adopt the Resolution.

It was moved by J. Gross

Seconded by C. Griffith

Discussion.

Yes (8): J. Gross, W. Nakagiri, C. Griffith, M. Smith, C. Reader, D. Helzerman, J. Drick, and M. Zajac; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.d 2022-07-099

Resolution Authorizing FY 2023 Vehicle Replacements Leased through the County's Partnership with Enterprise Fleet Management – Car Pool

Motion to adopt the Resolution.

It was moved by M. Smith

Seconded by C. Reader

Yes (8): M. Smith, C. Griffith, W. Nakagiri, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.e 2022-07-100

Resolution Authorizing and Concurring with An Advance from The Delinquent Tax Revolving Funds to Livingston No. 1 Drainage District for The Purpose of Financing Improvement Costs – Treasurer

Motion to adopt the Resolution.

It was moved by D. Helzerman
Seconded by M. Zajac

Yes (8): D. Helzerman, W. Nakagiri, C. Griffith, M. Smith, C. Reader, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.f 2022-07-101

Resolution Authorizing the Livingston County Treasurer to Increase the Imprest Cash Account for The Livingston County Clerk's Election Division – Treasurer

Motion to adopt the Resolution.

It was moved by M. Smith
Seconded by J. Gross

Yes (8): M. Smith, C. Griffith, W. Nakagiri, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.g 2022-07-102

Resolution Opposing House Bills 4729, 4730, 4731, and 4732 Impacting Fees Charged for Official Records of the Treasurer and Register of Deeds – Treasurer/ Register of Deeds

Motion to adopt the Resolution.

It was moved by C. Griffith
Seconded by D. Helzerman
Discussion.

Yes (8): C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.h 2022-07-103 (Roll Call Vote)

Resolution Authorizing a Second Quarter Budget Amendment to the Fiscal Year 2022 Budget – Fiscal Services

Motion to adopt the Resolution.

It was moved by M. Zajac
Seconded by C. Griffith

Roll Call Vote: Yes (8): M. Zajac; C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.i 2022-07-104

Resolution Authorizing an Amendment to the Procurement Policy - Fiscal Services.

Motion to adopt the Resolution.

It was moved by M. Zajac
Seconded by M. Smith
Discussion.

Without objection the attachment will be corrected and the resolution will remain as is.

Yes (8): M. Zajac; C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

11.j 2022-07-105

Resolution Authorizing the Livingston County Board of Commissioners Formal Receipt, Review, and Annual Filing of the Livingston County 2023-2028 Capital Improvement Plan, as Approved by the Livingston County Planning Commission – Planning Department

Motion to adopt the Resolution.

It was moved by M. Zajac
Seconded by C. Reader
Discussion.

Yes (8): M. Zajac; C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

12. ACCOUNTS PAYABLE REPORTS

12.a Claims dated: July 11, 2022

Motion to approve the Claims Report.

It was moved by J. Gross
Seconded by C. Griffith

Yes (8): J. Gross, W. Nakagiri, C. Griffith, M. Smith, C. Reader, D. Helzerman, J. Drick, and M. Zajac;; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

12.b Payables dated: June18 through July 1, 2022

Motion to approve the Payables Report.

It was moved by M. Zajac
Seconded by J. Drick

Yes (8): M. Zajac; C. Griffith, W. Nakagiri, M. Smith, C. Reader, D. Helzerman, J. Drick, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)

13. CALL TO THE PUBLIC

The following persons addressed the Board: Alisa Davis, City of Brighton; and Jason Ringuette, Brighton Township.

14. ADJOURNMENT

Motion to adjourn the meeting at 7:27 p.m.

It was moved by D. Helzerman
Seconded by M. Zajac

Yes (8): D. Helzerman, W. Nakagiri, C. Griffith, M. Smith, C. Reader, J. Drick, M. Zajac, and J. Gross; No (0): None; Absent (1): B. Plank

MOTION Carried (8-0-1)