

PERSONNEL COMMITTEE MEETING MINUTES



August 15, 2022, 7:00 p.m.
Livingston County Administration Building
304 E. Grand River, Board Chambers, Howell MI 48843

Member Present: Brenda Plank, Martin Smith, Douglas Helzerman

Members Absent: Mitchell Zajac

1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Plank at 7:18pm

2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

3. APPROVAL OF AGENDA

Motion to Approve the Agenda as Presented.

Moved By: M. Smith

Seconded By: D. Helzerman

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

4. CALL TO THE PUBLIC

Connie Robinson- Hartland Township., MI

5. APPROVAL OF MINUTES

5.1 Meeting Minutes dated: July 18, 2022

Motion to Approve the Minutes as Presented.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

6. TABLED ITEMS FROM PREVIOUS MEETINGS

None.

7. REPORTS

None

8. RESOLUTIONS FOR CONSIDERATION

8.1 Sheriff

Resolution Authorizing the Grade Placement of the New Central Records Supervisor Position

Motion to Approve the Above Resolution as Presented.

Moved By: M. Smith

Seconded By: D. Helzerman

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.2 Human Resources

Resolution Approving the Filling of the Deputy Director of Human Resources at Above the Hire Rate

Motion to Approve the Above Resolution as Presented.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.3 Human Resources

Resolution to Retain the Non-Union Employees, Elected Officials, Commissioners, and Judges Benefit Plans for 2023 Fiscal Year

Motion to Approve the Above Resolution and Move Forward to Board of Commissioners.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.4 Board of Commissioners

Resolution Amending the Resolution Regarding the Selection and Termination of Non-Elected Department Heads

Motion to Approve the Resolution and Move Forward to the Board of Commissioners.

Moved By: D. Helzerman

Seconded By: M. Smith

Motion to Approve the Resolution with the following Amendment.

BE IT FURTHER RESOLVED that this Resolution shall not apply to those positions required by State Law to be appointed by the County Board of Commissioners. including, but not limited to, the Health Officer, Equalization Director, and Medical Examiner, *unless the Medical Examiner is hired through a 3rd Party*. The Personnel Committee shall instruct the Human Resources Department to post the vacancy for a minimum of 30 days and shall be responsible for reviewing applications and making a recommendation for appointment to the Board of Commissioners.

Amendment Moved By: M. Smith

Seconded By: D. Helzerman

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.5 Board of Commissioners

Resolution Authorizing the Selection Process of the Vacant Health Officer Position

Motion to Approve the Above Resolution and Move Forward to Board of Commissioners.

Moved By: M. Smith

Seconded By: D. Helzerman

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.6 Board of Commissioners

Resolution Approving Appointments to the Huron River Watershed Council

Motion to Approve the Above Resolution and Move Forward to Board of Commissioners.

Moved By: M. Smith

Seconded By: D. Helzerman

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

8.7 LETS

Resolution Authorizing an Exception to the Anti-Nepotism Policy

Motion to Approve the Above Resolution as Presented.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

9. ADJOURNMENT

Motion to Adjourn Meeting at 8:38 pm.

Motion to Approve the Above Resolution as Presented.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (3): B. Plank, D. Helzerman, M. Smith

Absent (1): M. Zajac

Motion Carried (3-0-1)

Pam Dinsmore

Recording Secretary

UNAPPROVED