

## PERSONNEL COMMITTEE MEETING MINUTES



September 19, 2022, 7:00 p.m.  
Board of Commissioners Meeting Location  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC  
<https://us02web.zoom.us/j/3997000062>

Member Present: Brenda Plank, Martin Smith, Douglas Helzerman, Mitchell Zajac

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### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Plank at 7:51 p.m.

### 2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

### 3. APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

It was moved by D. Helzerman  
Seconded by Martin Smith

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

### 4. CALL TO THE PUBLIC

The following persons addressed the members of the Committee: Janine Iyer, Genoa Township; Brian Jonckheere, City of Howell; Ted Westmeier, Marion Township; Colleen Quinn, Genoa Township; Cherie LaRou, Genoa Township; Alisa Davis, City of Brighton; Caitlyn Perry Dial, City of Brighton; and Connie Robinson, Hartland.

### 5. APPROVAL OF MINUTES

#### 5.1 Meeting Minutes dated: August 15, 2022

Motion to approve the Minutes as presented.

It was moved by D. Helzerman  
Seconded by Martin Smith

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

### 6. TABLED ITEMS FROM PREVIOUS MEETINGS

Motion to remove Agenda Item #6.1 from the table.

It was moved by: D. Helzerman  
Seconded by: Mitchell Zajac

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

## **6.1 Commissioner Compensation**

Resolution Establishing Compensation for Livingston County for Livingston County Board of Commissioners for the Years 2023 and 2024

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Mitchell Zajac

Discussion.

## **7. REPORTS**

Commissioner Smith provided a report from Bill Bolin, appointed member by the Board of Commissioners serving on the Huron Clinton Metropolitan Authority Board, addressing a group looking to institute on and off masking of employees of the parks.

Commissioner Plank reported President Biden visited Detroit and stated the pandemic is over.

## **8. RESOLUTIONS FOR CONSIDERATION**

### **8.1 Emergency Medical Services**

Resolution increasing the starting wage for the newly hired EMS Education Instructor Coordinator

Recommend motion to the Board of Commissioners.

Moved by: M. Zajac

Seconded by: Douglas Helzerman

David Feldpausch, EMS Department Director, presented the resolution and answered questions from committee members.

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

### **8.2 Board of Commissioners**

Resolution Approving Appointments to the Livingston County Planning Commission

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Martin Smith

Kathleen Kline-Hudson, Planning Department Director, presented the resolution and answered questions from committee members.

**Motion Carried**

Motion to amend the resolution to correct the term expiration dates to reflect the three (3) year term to October 31, 2025, for both Bill Anderson and Paul Funk.

It was moved by D. Helzerman

Seconded by Martin Smith

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

### **8.3 Board of Commissioners**

Resolution Approving Appointment of the Public Health Officer

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: Mitchell Zajac

Discussion.

Yes (3): B. Plank, M. Smith, and M. Zajac

No (1): D. Helzerman

**Motion Carried (3 to 1)**

### **9. CLOSED SESSION**

Motion to convene a Closed Session at 8:50 p.m. for the purpose of discussing labor contract negotiations.

It was moved by M. Zajac

Seconded by Martin Smith

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

### **10. ADJOURNMENT**

Motion to adjourn the meeting at 9:16 p.m.

It was moved by D. Helzerman

Seconded by Mitchell Zajac

Yes (4): B. Plank, M. Smith, D. Helzerman, and M. Zajac

**Motion Carried (4 to 0)**

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Natalie Hunt, Recording Secretary