



Community Mental Health Services

of Livingston County

November 8, 2022

Commissioner Jay Gross, Personnel Committee Chair
Livingston County Board of Commissioners
304 E. Grand River Ave.
Howell, Michigan 48843

Subject: Request for appointment to Livingston County Community Mental Health Authority
Board: Michelle Kozak

Dear Commissioner Gross:

This letter is to request appointment of Michelle Kozak to the Livingston County Community Mental Health Authority Board. As you can see from the attached letter she brings a depth of knowledge and expertise as a consumer and will be an asset to our Board. She had been a member of the Board in the past and her dedication to our agency was impressive. Ms. Kozak is filling the vacant consumer board member position.

We ask for her three-year appointment to begin January 1, 2022 and end December 31, 2024. If you have any questions, please let me know. Thank you for your consideration.

Sincerely,

Constance Conklin
Executive Director

November 3, 2022

Dear Personnel Committee (County Commissioners),

I am writing this letter to express my interest in the vacant spot on the Community Mental Health Board of Directors. My name is Michelle Kozak and I have been a consumer of CMH for 13 years. I was previously on the board for approximately 5 years back in the late 2000s. I took a break from the board because there was a conflict with my personal schedule. I think I would be a great asset to the board. I am a great advocate for people with disabilities and mental health challenges. I have also done state and local advocacy. Thank you for your Consideration.

Sincerely,

Michelle Kozak

A handwritten signature in cursive script that reads "Michelle Kozak". The signature is written in dark ink and is positioned below the printed name.