

# FINANCE AND ASSET MANAGEMENT COMMITTEE

## MEETING MINUTES



November 7, 2022,  
IMMEDIATELY FOLLOWING THE GENERAL GOVERNMENT COMMITTEE MEETING  
Board of Commissioners Meeting Location  
304 E. Grand River Ave., Board Chambers, Howell, Michigan  
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCB0C  
<https://us02web.zoom.us/j/3997000062>

Members Present: Mitchell Zajac, Martin Smith, Jay Drick, Carol S. Griffith

### 1. CALL MEETING TO ORDER

The meeting was called to order by Commissioner Zajac at 6:32 p.m.

### 2. ROLL CALL

Roll call by the recording secretary indicated the presence of a quorum.

### 3. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Moved by: C. Griffith

Seconded by Jay Drick

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Motion Carried (4 to 0)**

### 4. APPROVAL OF MINUTES

#### 4.1 Minutes of meeting dated: October 3, 2022

Motion to approve the minutes as presented.

Moved by: M. Smith

Seconded by Carol S. Griffith

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Motion Carried (4 to 0)**

### 5. CALL TO THE PUBLIC

Mike Murphy, Cohoctah Township; Brian Jonckheere, City of Howell; and Elizabeth Hundley, Livingston County Clerk addressed the committee.

### 6. DISCUSSION

#### 6.1 Budget to Actual Revenues & Expenses

YTD Budget report reviewed by Cindy Arbanas through October 31, 2022 Items noted included \$985,00 to receive from State Rev. Share, received 101% of property tax to date, reviewed highlighted items to explain timing will rectify these accounts. Sheriff Marshall's Contract 106%. The recent budget amendment is not reflected on this report. Expenditures and Revenues reviewed.

#### 6.2 Pension Liability

Resolution for additional payment to MERS on the agenda tonight addresses this discussion topic (Item 7.1).

### **6.3 Capital Improvement Plan Overview**

- Kevin Eggleston, Feasibility Study for judicial renovations. and Brad Alvord, Lindhout Architects. Distributed floor plans and discussed site plans.
- started tomorrow - check on project
- equipment delays on all other projects HVAC units are delayed until January, and March for switch gear.

### **6.4 ARPA Requirements & Requests**

- Nathan Burd, ARPA resolution, item 7.3.
- EMS update on rural EMS bases. Putnam Township, Cohactah, and near Fowlerville. Prelim work and drawings developed, \$2.7M per base, down to \$1.8M. Looking into more efficiencies to save cost. Townships are supportive, looking for continued Board support.
- Commissioner Gross and Anne Rennie, United Way Executive Director, presented an external ARPA request for \$450,000 to fund Livingston County Senior Centers.

### **6.5 Potential Upcoming Unbudgeted Expenditures & Revenue Reductions**

Nathan Burd, County Administrator, nothing of concern to report at this time.

### **6.6 Strategic Plan Overview**

Nathan Burd, County Administrator, conclusion of wage study. Will be reaching out to commissioners post election. Lew Bender will provide an expectations workshop and to review progress and outstanding items on the Strategic Plan. Planning for February to March for that session.

## **7. RESOLUTIONS FOR CONSIDERATION**

### **7.1 Fiscal Services**

#### **Resolution Authorizing Additional Contributions for Several Employee Divisions to MERS in Fiscal Year 2022**

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: Carol S. Griffith

Cindy Arbanas, Finance Officer, presented the resolution and answered questions from committee members.

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Motion Carried (4 to 0)**

### **7.2 Board of Commissioners**

#### **Resolution Adopting the 2023 Livingston County Operating Budget**

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: Carol S. Griffith

Nathan Burd, County Administrator, and Cindy Arbanas, Finance Officer, presented the resolution and answered questions from committee members.

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Motion Carried (4 to 0)**

Motion to amend the resolution to remove the ARPA Position code: 26700120.

Moved by J. Drick

Seconded by M. Smith

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Amendment Carried (4 to 0)**

Motion to amend the resolution to include a \$200,000 CIP project for the Prosecutor's workspace.

Moved by M. Zajac

No second.

**Amendment Failed**

### **7.3 Board of Commissioners**

#### **Resolution Implementing Livingston County's Strategic Use of American Rescue Plan Act Funding**

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: Mitchell Zajac

Commissioner Zajac presented the resolution and answered questions from committee members.

Yes (2): M. Zajac, and C. Griffith

No (2): M. Smith, and J. Drick

**Motion Failed (2 to 2)**

Motion to amend the resolution to remove the funds allocated to reaching higher program and allocate \$150,000 for Livingston County senior needs.

Moved by: M. Smith

Seconded by: C. Griffith

Discussion

Yes (3): M. Smith, J. Drick, and C. Griffith

No (1): M. Zajac

**Amendment Carried (3 to 1)**

### **8. ADJOURNMENT**

Motion to adjourn the meeting at 9:08 p.m.

Moved by: C. Griffith

Seconded by Jay Drick

Yes (4): M. Zajac, M. Smith, J. Drick, and C. Griffith

**Motion Carried (4 to 0)**