

**PERSONNEL COMMITTEE
MEETING MINUTES**



November 21, 2022, 7:00 p.m.
Livingston County Administration Building
304 E. Grand River, Board Chambers, Howell MI 48843

Member Present: Brenda Plank, Martin Smith, Douglas Helzerman, Mitchell Zajac

1. Call Meeting to Order
The meeting was called to order by Committee Chair, Commissioner Plank, at 6:31pm.
2. Roll Call
Roll call by the recording secretary indicated the presence of a quorum.
3. Approval of Agenda
Motion to Approve the Agenda as Presented.
Moved By: D. Helzerman
Seconded By: M. Zajac
Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)
Motion Carried (4-0-0)
4. Call to the Public
Brian Jonckheere, City of Howell, MI
Joshua Parish, Howell, MI
Cherie LaRou, Green Oak Township, MI
Mike Arens, Howell, MI
5. Approval of Minutes
 - 5.1 Meeting Minutes dated: October 17, 2022
 - 5.2 Closed Meeting Minutes dated: October 17, 2022
 - 5.3 Work Session Minutes dated: October 31, 2022Motion to Approve the Minutes as Presented (en masse).
Moved By: M. Zajac
Seconded By: M. Smith
Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)
Motion Carried (4-0-0)

6. Tabled Items from Previous Meetings

None.

7. Reports

None

8. Resolutions for Consideration

8.1 County Clerk

Resolution Approving the Filling of the Elections Specialist / Deputy Clerk at Above the Hire Rate

Motion to Approve the Above Resolution.

Moved By: M. Zajac

Seconded By: D. Helzerman

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

8.2 Probate Court

Resolution Authorizing the Board Chair to Sign a Letter of Understanding Regarding Increased Hire Wage for Leah Hanna

Motion to Approve the Above Resolution.

Moved By: M. Zajac

Seconded By: D. Helzerman

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

8.3 Board of Commissioners

Resolution Approving Appointments to the Livingston County Board of Public Works

Motion to move for Discussion By: D. Helzerman

Seconded By: M. Zajac

Motion to Amend the Resolution to add Mike Arens to the list of Candidates for Appointment to the Board.

Moved By: D. Helzerman

Seconded By: M. Zajac

Motion to Amend the Amendment to add Mike Arens and Art McCleer to the list of Candidates for Appointment to the Board.

Moved By: M. Smith

Seconded By: M. Zajac

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

8.4 Board of Commissioners

Resolution Approving an Appointment to the Livingston County Community Health Authority Board

Motion to Approve the Above Resolution and Move forward to the Board.

Moved By: M. Smith

Seconded By: M. Zajac

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

8.5 Board of Commissioners

Resolution Approving Appointments to the Livingston County Veteran Services Committee

Motion to Amend the Resolution to add 2 more Candidates to the list for Appointment.

Moved By: M. Smith

Seconded By: B. Plank

Yes (2) M. Smith, B. Plank; No (2) D. Helzerman, M. Zajac

Motion Failed (2-2-0)

Motion to Approve the Resolution as Presented and Move Forward to the Board.

Moved By: D. Helzerman

Seconded By: M. Zajac

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

9. Closed Session

Union Negotiations Update

Motion to go into Closed Session at 7:44pm.

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

Motion to Return to Open Session at 8:18pm

Moved By: D. Helzerman

Seconded By: M. Smith

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

10. Adjournment

Motion to Adjourn at 8:19pm.

Moved By: D. Helzerman

Seconded By: M. Zajac

Yes (4) M. Smith, D. Helzerman, B. Plank, M. Zajac; No (0); Absent (0)

Motion Carried (4-0-0)

___Pam Dinsmore___

, Recording Secretary

UNAPPROVED