

Memorandum

To: Livingston County Personnel Committee
From: Brian Jonckheere, Livingston County Drain Commissioner
Date: 12/15/2022
Re: Engineering Surveyor/Associate Engineer Reclassification Request

Honorable Commissioners:

Amongst a variety of duties, the Engineering Surveyor position assists the Chief Deputy Drain Commissioner with special projects as part of the Drain Commissioners responsibilities pursuant to the following statutes:

- The Michigan Drain Code (Act 40 of the Public Acts of 1956, as amended), and
- The County Department and Board of Public Works Act (Act 185 of the Public Acts of 1957, as amended).

An additional engineering surveyor position was requested and approved by the Board of Commissioners early in 2022 (Resolution 2022-01-011). This request was made due to increased petition workload under the Michigan Drain Code, and also reflected changes in the nature of our office responsibilities under Act 185 (specifically with respect to Livingston Regional Sewer System operations). The Engineering Surveyor position has historically been in a supervisory role over our stormwater division (see the attached organizational chart). However, in their initial analysis of the positions, MGT placed the Inspection and Construction Manager position at one step higher than the Engineering Surveyor position. The Field Supervisor position was also placed a step higher than the Engineering Surveyor position.

After discussing this initially with MGT, Ken Recker of my office provided them with a description for an Associate Engineer position, which will replace one of the Engineering Surveyor positions, and supervise stormwater projects (both maintenance and petitions) within our office, including department wide Geographic Information System (GIS) management. Based on this information I requested MGT review their earlier classification of the Engineering Surveyor position, and the proposed Associate Engineer position, in the office.

I concur with the recommendations made in the MGT memorandum dated December 11, 2022, and respectfully request passage of the attached resolution.