

RESOLUTION

NO: 2022-12-196

LIVINGSTON COUNTY

DATE: December 27, 2022

Resolution Authorizing the Merger and Reclassification of the Swift and Sure/Community Corrections Coordinator – Community Corrections

WHEREAS, Court Central Services is proposing to merge the CCAB Manager/Community Corrections Specialist and the Swift and Sure Case Manager. Both positions address needs of jail/prison populations, incarceration/release, and recidivism rates following release. Both positions are currently vacant; and

WHEREAS, MGT Consulting Services, LLC. (“MGT”) reviewed the proposed duties and responsibilities of the Swift and Sure/Community Corrections Coordinator to determine the similarity and differences resulting from the proposed merger of the two classes; and

WHEREAS, based on MGT’s assessment of internal alignment of position duties and Livingston County’s newly adjusted salary schedule scheduled to become effective January 1, 2023, MGT recommends continuing allocation of the **Swift and Sure/Community Corrections Coordinator** to **Grade 7** of Livingston’s recently updated Salary Schedule as applicable to this classification.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners Personnel Committee hereby approves the reclassification of the CCAB Manager/Community Corrections Specialist and the Swift and Sure Case Manager to the single title **Swift and Sure/Community Corrections Coordinator** to **Grade 7** of Livingston’s recently updated nonunion salary schedule effective 1/1/2023.

BE IT FURTHER RESOLVED that the Board of Commissioners approves the below changes to the budgeted positions.

CURRENT:

Position #	Description	Group	Grade	FTE	Status
16800117	RESOURCE COORDINATOR	NU	7	1.00	A
13100109	VETERANS COURT COORDINATOR	NU	5	0.50	A
36200103	CCAB MANAGER / COMM CORR	NU	9	0.50	A
16800103	SWIFT & SURE CASE MANAGER	NU	5	0.50	A

PROPOSED:

Position #	Description	Group	Grade	FTE	Status
16800117	RESOURCE COORDINATOR	NU	7	1.00	A
13100109	VETERANS COURT COORDINATOR	NU	5	(0.50)	I
36200103	CCAB MANAGER / COMM CORR	NU	9	(0.50)	I
16800103	SWIFT & SURE/COMM CORR COORDINATOR	NU	7	0.75	A

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**MOVED:
SECONDED:
CARRIED:**