

Finance and Asset Management Committee

Meeting Minutes



JANUARY 23, 2023, 6:00 p.m.

Board of Commissioners Meeting Location
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCB0C
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Nick Fiani, at 6:00 pm.

2. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

3. Approval of Agenda

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9 to 0)

4. Approval of Minutes

4.1 Meeting Minutes dated: December 5, 2022

Motion to approve the Minutes as presented.

It was moved by J. Drick

Seconded by Jay Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9 to 0)

5. Call to the Public

Debby Shaw, Juvenile Court Administrator, and Chief Judge Hatty appeared to comment on confidentiality of Court Records.

6. Discussion

Nathan Burd, County Administrator, and Cindy Arbanas, DCA/Financial Officer, appeared to discuss Discussion items listed.

6.1 Revenue and Expense Status

- Cindy Arbanas went through various revenue and expense reports.
- Comm. Gross confirmed that we would end up with more revenue than was anticipated.

- Comm. Smith confirmed that Sheriff items had increased due to overtime and food expenditure and Ms. Arbanas added inmate medical as well.
- Comm. Nakagiri questioned the best way to keep track of an Enterprise Fund as there is no budget and Ms. Arbanas explained different options available, including side-by-side comparisons.

6.2 Pension Liability

- Nathan Burd provided an overview for the Committee.
- Expecting another Actuarial Report in late May to June.
- Comm. Nakagiri praised Administration efforts.

6.3 Capital Improvement Update

Kevin Eggleston, Facility Services Director, provided the update to Commissioners.

- East Complex Roof Repair - Unexpected
- East Complex HVAC
- Jail HVAC Rooftop Units
- Judicial Transfer Switch
- Sheriff Dept. Renovation
- Elections Renovation

Cost Analysis Summary included Brighton District Court closure and Judicial Center expansion.

- Various options were presented
- Members asked numerous questions.
- Chief Judge Hatty informed Members of the needs of the Courts and the necessity for needed improvements.
- Anticipated financing was questioned, with bonds being the likely source if decision is made to move forward.

Mr. Eggleston requested some direction in the near future. Comm. Smith complemented him on his presentation.]

6.4 ARPA

County Administrator Burd updated Members on the current ARPA situation, including forms, consultant, etc.

- Comm. Helzerman asked for an update on the Broadband Project and Mr. Burd described the different phases and where we were at on each phase and other funding opportunities. Complicated project but it is underway.

6.5 Strategic Plan Update

Nathan Burd educated the Committee on the current Strategic Plan status and numerous 1-Year tasks that were included. Some are underway and some are being questioned as to need. As to the Plan as a whole, he will be bringing up same closer to the Summer, giving Commissioners a chance to get settled as a new board.

7. Resolutions for Consideration

7.1 Board of Commissioners

Comm. Nakagiri introduced the Resolution and **moved** that the Resolution be amended excluding Court records, which was **seconded by Comm. Helzerman**.

- Treasurer, Jennifer Nash, explained the results if such an exclusion was made and the proposed Amended Resolution passed, in that to restrict Court records from being included, it would, in fact, result in ALL Court information being excluded.
- With that clarification Comm. Nakagiri **removed** his Motion to Amend and Comm. Helzerman **removed** his Second.

Treasurer Nash offered for any Commissioner to simply come to her and she could provide them with whatever records they wanted barring protected / confidential information.

NEVER VOTED ON - POSTPONED: Resolution Providing Commissioners with Full Access to Livingston County Financial Records.

Motion to call the Question to Order. Roll Call: 8-1

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, J. Drick, R. Deaton, M. Smith, and J. Gross

No (1): W. Nakagiri

Motion Carried (8 to 1)

Motion to postpone the Resolution to the February FAM Meeting to allow for Comm. Nakagiri to be able to work out possible solutions with the Treasurer. Roll Call: 9-0

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9 to 0)

8. **Adjournment**

Motion to adjourn at 8:24 pm.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9 to 0)



Carol Sue Jonckheere
Recording Secretary