

RESOLUTION

NO: 2023-02-025

LIVINGSTON COUNTY

DATE: February 13, 2023

Resolution Providing Commissioners with Full Access to Livingston County Financial Records – Board of Commissioners

- WHEREAS,** Livingston County uses MUNIS, an Enterprise Resource Planning (ERP) software package to help manage its budget. Among other things, our ERP software archives Livingston County’s financial records going back more than 10 years; and
- WHEREAS,** records stored in our ERP software provides Livingston County staff and Livingston County policymakers with financial information necessary to conduct proper budgetary oversight; and
- WHEREAS,** elected by the People of Livingston County, the Livingston County Board of Commissioners is the policy-making body responsible for overseeing the County’s budget; and
- WHEREAS,** while many Livingston County staff have been provided with full access to all financial information stored in our ERP software, Commissioners have not been provided with this same level of access; and
- WHEREAS,** providing full access increases operational efficiency by enabling Commissioners to conduct their own independent financial analyses while eliminating demands on staff time. Further, providing full ERP access to Commissioners optimizes financial transparency and enhances the system of checks and balances necessary for good governance and fiscal oversight; and
- WHEREAS,** the term “full access” is defined as providing each Commissioner with a login ID and password, enabling each Commissioner, from their county-issued laptop computer, read-only access to all financial records stored in the ERP software; and
- WHEREAS,** the term “ERP software” is defined as any software containing Livingston County financial records, including MUNIS and any successor to MUNIS, and any supplemental software program now in use of hereafter acquired.

THEREFORE, BE IT RESOLVED the Livingston County Board of Commissioners directs all elected officials and Livingston County staff to take all necessary steps to provide all Commissioners with full access to all financial records in our ERP software by no later than March 1, 2023.

BE IT FURTHER RESOLVED in the event ERP information is disclosed which is legally protected confidential, private and/or privileged from disclosure, individual commissioners shall adhere to all laws and County policies regarding the prohibitions, limits and/or means of disclosure of such legally protected confidential, private, or privileged information.

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**MOVED:
SECONDED:
CARRIED:**