

## GUIDEHOUSE ELIGIBILITY ASSESSMENT

<b>Project Name</b>	Microfilm Conversion Project
<b>Estimated Cost</b>	\$243,125
<b>Risk Level (for non-revenue loss categories)</b>	Low
<b>LFRF Supporting Guidance</b>	<p><i>Treasury is clarifying that recipients may use SLFRF funds toward the following non-exhaustive list of uses to address the data, evidence, and program administration needs of recipients... Technology infrastructure resources to improve access to and the user-experience of government information technology systems, including upgrades to hardware and software as well as <b>improvements to public-facing websites or to data management systems, to increase public access and improve public delivery of government programs and services (including in the judicial, legislative, or executive branches)</b>. (SLFRF Final Rule pg. 187-189)</i></p> <p><i>Enumerated eligible uses include:</i></p> <ul style="list-style-type: none"> <li>• <i>Data analysis resources to gather, assess, share, and use data</i></li> <li>• <i>Technology infrastructure to <b>improve access to and the user experience</b> of government IT systems, as well as technology improvements to increase public access and delivery of government programs and services) (SLFRF Final Rule Overview pg.29)</i></li> </ul>
<b>Proposed Expenditure Category</b>	EC 3.4 Public Sector Capacity Effective Service Delivery
<b>Disadvantaged Communities Requirement?</b>	n/a
<b>Other potential reporting requirements</b>	<ul style="list-style-type: none"> <li>• Obligations and Expenditures</li> <li>• Project Status <ul style="list-style-type: none"> <li>○ <i>Not Started</i></li> <li>○ <i>Completed less than 50 percent</i></li> <li>○ <i>Completed 50 percent or more</i></li> <li>○ <i>Completed</i></li> </ul> </li> <li>• Project Description</li> <li>• Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced.</li> <li>• Brief description of how a recipient's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.</li> <li>• Subaward Information</li> <li>• Subrecipient/Vendor Information</li> </ul>
<b>Recommendations/Concerns</b>	<ul style="list-style-type: none"> <li>• Be aware that if purchasing this equipment under this EC will result in 2 CFR 200 requirements apply to it.</li> </ul>

Livingston County | Planning and Implementation of ARPA Projects  
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Additional information requests	<ul style="list-style-type: none"><li>• Was the contract the County has with Equasure (for scanning services) competitively procured?<ul style="list-style-type: none"><li>○ Given this expense is under \$250,000 from a federal standpoint this would qualify as a 'Small Purchase', meaning the County would only need to collect 3 bids for services. If that was done prior with the existing contract, you'll likely be covered. However, we recommend confirming this with your internal counsel or procurement lead.</li></ul></li></ul>