

**RESOLUTION**

**NO:** [Title]

**LIVINGSTON COUNTY**

**DATE:** Click or tap to enter a date.

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**Resolution Authorizing Hiring and Promotion Discretion Between Three Positions in the Veteran Services Department – Veteran Services**

**WHEREAS,** the Livingston County Veteran Services Department (LCVS) currently employs Veterans Benefits Counselor I, II, and III positions which are commensurate with education and experience in the role; and

**WHEREAS,** the Veterans Benefits Counselor I positions are considered an entry level professional position as the incumbent attains proper accreditation to become a Veteran Service Officer (VSO); and

**WHEREAS,** the Veterans Benefits Counselor II maintains accreditation as a VSO and attains adequate experience to achieve promotion to Veterans Benefits Counselor III; and

**WHEREAS,** the current county process requires board approval for any deviation from the authorized positions as approved by the Board of Commissioners once the LCVS Veterans Committee approves hiring or internal promotion; and

**WHEREAS,** LCVS desires the flexibility to hire a person in either position depending on department needs and candidate qualifications and the ability to promote existing employees in the Veterans Benefits Counselor I positions to Veterans Benefits Counselor II or III as they meet qualifications and performance measures; and

**WHEREAS,** this resolution shall also apply to any future Veterans Benefits Counselor positions or vacancies in LCVS.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorize the Livingston County Veteran Services Department Director to have the authority to hire a person as either a Veterans Benefits Counselor I, II, or III depending on the needs of the department and the qualifications of the candidate.

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners hereby authorize LCVS Director to have the authority to promote existing employees in any Veterans Benefits Counselor position to a Veterans Benefits Counselor II or III position as that person meets the experience and credentials required to meet the qualifications of that position.

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**MOVED:  
SECONDED:  
CARRIED:**