



**Bid Recap
For
Uniform Cleaning Services**

Lead Public Agency: Livingston County
Solicitation: RFP-LC-23-08

RFP Issued & Publicly Posted: 04/03/23
Public Posting: Livingston County Fiscal Services Website and BidNet

RFP Proposals Due Date: 05/01/23

Proposals Received: 1

Livingston County received one (1) proposal in response to the Request for Proposal (RFP) referenced above. Below is a recap of the bid evaluation.

The RFP was publicly posted on two websites. As a result, eight (8) companies downloaded the bid documents. Even though only one (1) qualified submission was received, the Evaluation Committee believes that the process created a system of free and open competition and should be considered valid.

The response was received from Schafer 2YourDoor Cleaners. Schafer 2YourDoor Cleaners provided its response within the timeframe outlined in the RFP.

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work and Attachment B – Pricing Proposal. A review of the minimum requirements revealed that the vendors met the minimum mandatory requirements (Section 1.2), confirmed their understanding of the Scope of Work (Sections 1.3 - 1.7), and Attachment B – Pricing Proposal. The vendor was determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of seven (7) members. The ERC evaluated the proposals submitted by each vendor using the following scoring criteria: Proposal Responses (up to 40 points), Company Profile (up to 10 points), References (up to 20 points), and Pricing Proposal (up to 30 points)

Based on the evaluation of the technical and pricing proposal, Schafer 2YourDoor Cleaners provided a proposal that offered the best overall value to the county. It is recommended that a five-year contract be awarded to Schafer 2YourDoor Cleaners for Uniform Cleaning Services. Schafer 2YourDoor Cleaners will also be awarded a CoPro+ cooperative contract not to exceed five years.