

# Personnel Committee

## Meeting Minutes



**June 5, 2023, 7:00 p.m.**

Hybrid In-Person and Virtual Meeting

304 E. Grand River Ave., Board Chambers, Howell, Michigan

Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC

<https://us02web.zoom.us/j/3997000062>

Member Present: Frank Sample, Douglas Helzerman, Wes Nakagiri, Martin Smith

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**1. Call Meeting to Order**

The meeting was called to order by the Committee Chair Sample at 7:00 pm.

**2. Pledge of Allegiance to the Flag**

**3. Roll Call**

Roll call by the recording secretary indicated the presence of a quorum.

**4. Approval of Agenda**

Motion to approve the Agenda as Amended with the inclusion of the Resolution Prohibiting Appointed Boards and Committees from Promoting Events and Activities which are Outside the Scope of their Mission.

It was moved by D. Helzerman

Seconded by Martin Smith

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

Motion to approve the Agenda as Amended.

It was moved by M. Smith

Seconded by W. Nakagiri

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

**5. Call to the Public: None.**

**6. Approval of Minutes**

Motion to approve the Minutes as presented.

6.1 Meeting Minutes dated: May 01, 2023

Motion to approve the Minutes as presented.

It was moved by M. Smith

Seconded by Wes Nakagiri

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

7. **Tabled Items from Previous Meetings:** None.

8. **Reports**

Commissioner Smith - Attended the MAC Workers Compensation Fund meeting. Numerous Counties struggling with retaining employees. Suggested HR Directors get together and possibly pool candidates if possible.

9. **Resolutions for Consideration**

9.1 **Board of Commissioners**

Resolution Approving a Three Year Extension of the Employment Agreement with Nathan Burd for County Administrator – Board of Commissioners

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Martin Smith

County Administrator, Nathan Burd, was present and answered questions from committee members.

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

9.2 **Board of Commissioners**

Resolution Approving an Appointment to the Livingston County Retirement Plan Advisory Committee

Recommend motion to the Board of Commissioners.

Moved by: W. Nakagiri

Seconded by: Douglas Helzerman

Jennifer Palmbo, HR Director, presented the resolution and answered questions from committee members.

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

9.3 **Board of Commissioners**

Resolution Prohibiting Appointed Boards and Committees from Promoting Events and Activities Which are Outside of the Scope of Their Mission

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: Wes Nakagiri

Commissioner Nakagiri presented the resolution and answered questions from committee members.

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

**10. Adjournment**

Motion to adjourn the meeting at 7:13 pm.

It was moved by D. Helzerman

Seconded by Martin Smith

Yes (4): F. Sample, D. Helzerman, W. Nakagiri, and M. Smith

**Motion Carried (4 to 0)**

  
**Carol Sue Jonckheere**, Recording Secretary

UNAPPROVED