

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

Resolution Approving the Reclassification of Two Senior Deputy Register of Deeds to Lead Senior Deputy Register of Deeds – Register of Deeds

WHEREAS, the Register of Deeds wishes to designate two (2) Senior Deputy Register of Deeds' positions as Lead Senior Deputy Register of Deeds; and

WHEREAS, MGT Consulting Services, LLC. ("MGT") reviewed the proposed duties and responsibilities of the Lead Senior Deputy Register of Deeds to determine the proper placement on the nonunion salary scale; and

WHEREAS, based on MGT's assessment of internal alignment of position duties and Livingston County's salary schedule, MGT recommends placement of the Lead Senior Deputy Register of Deed to **Grade 5** of Livingston County's Nonunion Salary Schedule.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners Personnel Committee hereby approves the reclassification of two (2) Senior Deputy Register of Deeds' positions as **Lead Senior Deputy Register of Deeds** at **Grade 5** of Livingston County's nonunion salary schedule effective immediately.

CURRENT:

Position #	Description	Group	Grade	FTE	Status
26800104	SENIOR DEPUTY REGISTER OF DEEDS	NU	4	1.00	A
26800102	SENIOR DEPUTY REGISTER OF DEEDS	NU	4	1.00	A

PROPOSED:

Position #	Description	Group	Grade	FTE	Status
26800104	LEAD SENIOR DEPUTY REGISTER OF DEEDS	NU	5	1.00	A
26800102	LEAD SENIOR DEPUTY REGISTER OF DEEDS	NU	5	1.00	A

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MOVED:

SECONDED:

CARRIED:

NOTE: This reclassification only needs Personnel Subcommittee approval and does not need to move forward to any other committees pursuant to the Classification and Compensation Administrative Guidelines approved by the Board of Commissioners.