

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

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## Resolution Authorizing an Agreement with Otis Elevator Company to Provide Replacement, Maintenance, and Repair Services – Facility Services

**WHEREAS,** Livingston County has an ongoing need for elevator replacement, maintenance, and repair services; and

**WHEREAS,** Livingston County currently has four elevator systems with mandated maintenance services, and two of those elevators are planned for replacement under the County capital improvement plan; and

**WHEREAS,** Abiding by the County procurement process and utilizing CoPro+, an evaluation committee, composed of members from Facility Services, Emergency Medical Services, and Fiscal Services, evaluated 3 proposals from the public bid process; and

**WHEREAS,** the process resulted in a recommendation to award a contract with Otis Elevator Company of Lansing, Michigan; and

**WHEREAS,** the contract will support the County to perform elevator replacement, maintenance, and repair services on an as-needed basis for a five (5) year term continuing at the discretion of the county based on satisfactory performance; and

**WHEREAS,** funding for same has been allocated and approved as part of the 2023 Facility Services operating budget for repair and maintenance and as part of the Capital Improvement fund for replacement of two elevators.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Otis Elevator Company located at 4500 Empire way, Lansing, MI 48917 to provide elevator replacement, maintenance, and repair services on an as-needed basis for a five (5) year term.

**BE IT FURTHER RESOLVED** that during each year the contract held with Otis Elevator Company is in effect the annual expenses for elevator replacement, maintenance, and repair services will not exceed the amount that has been budgeted and approved by the Livingston County Board of Commissioners for the year during which such expenses are incurred

**BE IT FURTHER RESOLVED** that the chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**