	Sr. Deputy Register of Deeds		Deputy Register of Deeds Mary Helfmann		
Emily Rosse		e			
	Grade 4 - Ste	Grade 4 - Step 7		e 3 - Step 5	
	<u>0.500 FTE</u> Non Union T2		1.00 FTE Non Union T2		
Salary	\$	25,854	\$	45,344	
FICA	\$	1,978	\$	3,469	
Pension (Blended Rate)			\$	8,520	
Pension DC Hybrid 3%			\$	1,360	
NU Pension DC 8%					
Health			\$	12,464	
Workers Comp	\$	72	\$	127	
Longevity					
.ife			\$	109	
.TD			\$	125	
STD			\$	349	
RHC - Savings					
TOTAL COST	\$	27,905	\$	71,867	\$ 99,772

350 C 4 C 5 C 5 C 5 C 5 C 5 C 5 C 5 C 5 C 5		Proposed - 20	123			
	Sr. Deputy Register of Deeds Emily Rosse Grade 4 - Step 7 <u>1.00 FTE</u>		Mary Helfmann			
	Non t	Jnion 2022	N	on Union T2		
Salary	\$	51,709	\$	23,806		
FICA	\$	3,956	\$	1,821		
Pension (Blended Rate)			\$	4,473		
Pension DC Hybrid 3%			\$	714		
NU Pension DC 8%	\$	4,137				
lealth	\$	12,464				
Workers Comp	\$	145	\$	67		
ongevity						
ife	\$	124				
TD	\$	143				
TD	\$	398				
tHC - Savings						
TOTAL COST	\$	73,075	\$	30,881	\$	103,956
GF Cost	\$	31,619	\$	(27,461)	\$	4,158
Automation Cost	\$	13,551	\$	(13,526)	\$	25
					Total Ad \$	ditional Cost 4,184

Funding Org	10171100 / 25671100						
Department Director	Brandon	Bare	All	Date	5/31/23	na prosessa kara egu ekkonon neg pag, ma saya nin Aujak Aria sa karajing, nin yang salaya saya ning ning salaya	
		U	,		•		
Fiscal Services				Date			

Livingston County, Michigan Position Request/Change Form

Requester: Brandon Barefield	Title of Requester: Register of Deeds Chief Deputy
Dept. Phone Number/Extension: 517-546-0270 8833	Date Requested: 5/4/2023
POSITION INFORMATION	
Position Title: Senior Deputy	Supervisor: Brandon Barefield
Is the purpose of this request to fill a position as a result of	a vacancy? Yes No V
If so, name of person last holding this position:	
. Is the purpose of this request to reclassify a current positio	on? Yes No 🗸
. Is the purpose of this request to change the scheduled hour	rs of an existing position? Yes No From: 20 To: 40
If so, name of current incumbent: EMILY	
Is the purpose of this request to transfer a current position:	
If so, Current Department:	Proposed Department:
osition Type: Regular Term/Grant Temp.	Unpaid Special
functional functional	province pro
sition Status: Full Time (30+) Y Part-Time (21-29)	Part-Time (20 or Less) Number of hours per week: 40
mily will be moved from 20 hours part time postio	n to 40 hours full time position.
FUNDING INFORMATION	
	n whole or in part by a grant: Yes No 7 % Funded:
se Annual Salary: 24.86hr./51,708.81yr. This position is funded in	
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100	Proposed (If changing): Org
se Annual Salary: $\frac{24.86 \text{hr.}/51,708.81 \text{yr.}}{24.86 \text{hr.}/51,708.81 \text{yr.}}$ This position is funded in ocation (Required): Current: Org. $\frac{10171100}{6}$ % $\frac{100}{6}$ Sition will be funded by: General Fund	Proposed (If changing): Org
se Annual Salary: $\frac{24.86 \text{hr.}/51,708.81 \text{yr.}}{24.86 \text{hr.}/51,708.81 \text{yr.}}$ This position is funded in ocation (Required): Current: Org. $\frac{10171100}{6}$ % $\frac{100}{6}$ Sition will be funded by: General Fund	Proposed (If changing): Org. %
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Find Enterprise Further Equired APPROVALS	Proposed (If changing): Org
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Find Enterprise Fundequired Approvals	Proposed (If changing): Org. %
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Enterprise Function (if applicable) Date Date	Proposed (If changing): Org.
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Enterprise Fundequired Approvals Description (if applicable) Date IR OFFICE ONLY Class: 1036 Job Title: Sr. Deputy Reg. Co.	Proposed (If changing): Org. % and Special Revenue Fund Internal Service Fund Department Head Date
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Fundequired Approvals Determine Transport (if applicable) Date IR OFFICE ONLY Class: 1036 Job Title: Sr. Deputy Reg. Company Reg. Comp	Proposed (If changing): Org.
Ise Annual Salary: 24.86hr/51,708.81yr. This position is funded in location (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Fund Fin	Proposed (If changing): Org.
This position is funded in location (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Fund Frequired Provals pervisor (if applicable) Date IR OFFICE ONLY Class: 1036 Job Title: Sr. Deputy Reg. Class: 1.0 Employee Group: NU HR Review DUDGET OFFICE ONLY Sition Control # 26800105	Proposed (If changing): Org.
se Annual Salary: 24.86hr/51,706.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Fund Finte	Proposed (If changing): Org.
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Funder Enterprise Funder E	Proposed (If changing): Org. %
se Annual Salary: 24.86hr/51,708.81yr. This position is funded in ocation (Required): Current: Org. 10171100 % 100 sition will be funded by: General Fund Finterprise Funder Enterprise Funder	Proposed (If changing): Org.

Livingston County, Mich	igan Position Request/Change form
Requester: Register of Deeds	Title of Requester: Brandon Barefield
Dept. Phone Number/Extension: 517-546-0270	
POSITION INFORMATION	Date Requested:
Position Title: Deputy	Supervisor: Brandon Barefield
1. Is the purpose of this request to fill a position as a	result of a vacancy? Yes No
If so, name of person last holding this position	on:
2. Is the purpose of this request to reclassify a curren	nt position? Yes No
3. Is the purpose of this request to change the schedul	- · · · · · · · · · · · · · · · · · · ·
If so, name of current incumbent: Mary H	
4. Is the purpose of this request to transfer a current	
If so, Current Department:	Proposed Department:
Position Type: Regular Term/Grant	Temp. Unpaid Special
Position Status: Full Time (30+) Part-Time (21-	29) Part-Time (20 or Less) Number of hours per week:
Justification of request / change of position (REQUIRI to a part time 21 hrs a week.	ED): Moving Mary from regular, full time, 40 hrs a week
FUNDING INFORMATION	
Base Annual Salary: 21.80 hr./27.206.40/yr. This position is fi	unded in whole or in part by a grant: Yes No 8 % Funded:
Allocation (Required): Current: Org. 10171100	% Proposed (If changing): Org %
	rprise Fund Special Revenue Fund Internal Service Fund
REQUIRED APPROVALS	
Supervisor (if applicable) Date	Bulan Buffl 5/4/23 Department Head Date
HR OFFICE ONLY	
Job Class: 1035 Job Title: Deputy Reg	gister of Deeds Grade/Step: NU3 / 5
FTE: 0, 53 Employee Group: NU H	R Reviewed: Date:
BUDGET OFFICE ONLY	
Position Control # 21599113	Org
Production (e: 704000 706000 706001
Comments:	
Budget Reviewed :	Date:
Resolution #:	Board Authorized on Date: