

Michigan State Police
Emergency Management and Homeland Security Division
**Fiscal Year 2024 Emergency Management Performance Grant
Document Submission Checklist**

- September 30, 2023** – Annual Training and Exercise Plan Worksheet for 2024-2026.

- October 1, 2023** – Initial Work Agreement, EMHSD-31 (Emergency Management Performance Grant Work Agreement/Quarterly Report), EMHSD-17 (Summary Request for Emergency Management Assistance Expenses), current job description, and Executive Compensation form.

- January 10, 2024** – EMHSD-31 (Emergency Management Performance Grant Work Agreement/Quarterly Report) and EMD-065 (Quarterly Training and Exercise Report).

- January 20, 2024** – EMHSD-007 – EMPG Quarterly Expenses Report.

- April 10, 2024** - EMHSD-31 (Emergency Management Performance Grant Work Agreement/Quarterly Report) and EMD-065 (Quarterly Training and Exercise Report).

- April 20, 2024** - EMHSD-007 – EMPG Quarterly Expenses Report.

- July 10, 2024** - EMHSD-31 (Emergency Management Performance Grant Work Agreement/Quarterly Report) and EMD-065 (Quarterly Training and Exercise Report).

- July 20, 2024** - EMHSD-007 – EMPG Quarterly Expenses Report.

- September 30, 2024** – Annual Training and Exercises Plan Worksheet for 2023-2025.

- October 10, 2024** - EMHSD-31 (Emergency Management Performance Grant Work Agreement/Quarterly Report) and EMHSD-065 (Quarterly Training and Exercise Report).

- October 20, 2024** - EMHSD-007 – EMPG Quarterly Expenses Report.