

Finance and Asset Management Committee

Meeting Minutes



June 19, 2023, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Fiani at 8:00 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Domas
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

5. Approval of Minutes

5.1 Meeting Minutes dated: May 15, 2023

Motion to approve the Minutes as presented.

It was moved by D. Domas
Seconded by J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

6. Call to the Public

None.

7. Discussion

7.1 Revenue and Expense Status

Cindy Arbanas, Finance Officer, began with the May Expenditure Budget to Actual Reports reviewing items of note from May and discussed concerns with the Sheriff's OT Budget.

7.2 Pension Liability

Nathan began discussion with a report actuarial provided last week. Funding ratio dropped from 83-81%, expected a larger decrease, the County remains above the goal of 80% funded ratio by 2026.

7.3 Capital Improvement Plan Update

Kevin Eggleston, Facility Services Department Director:

- HVAC units for the Jail have arrived, install will begin with contactor this coming week.
- Boiler replacement resolution is on the agenda.
- Elevator replacement completed a walk thru - RFP is out and bids are being received, a resolution in the next couple of months is expected. Invites to bid on Clerk and Prosecutor renovations are open, a resolution will be brought to the board once bids are closed.

7.4 ARPA

Nathan Burd announced the County's ARPA dollars have not been taken back and most is allocated. No other comments at this time.

7.5 Strategic Plan Update

Nathan Burd announced that July 18th is the session for the Board, facilitator plans from 8 am-2 pm. Lunch will be provided - 2nd floor at Public Safety Complex.

Commissioner Drick requested Admin to survey counties incentivizing with house closing cost assistance for EMS, 911, and Law Enforcement new hires.

8. Resolutions for Consideration

8.1 Facility Services

Resolution Authorizing a Second Quarter Budget Amendment to the Fiscal Year 2023 Budget – Fiscal Services

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

8.2 Board of Commissioners

Resolution Authorizing the Family Emergency Readiness EXPO 2020 Project and the Distribution of American Rescue Act (ARPA) Funding

Recommend motion to the Board of Commissioners.

Moved by: R. Deaton

Seconded by: F. Sample

Nathan Burd, County Administrator, presented the resolution and answered questions from committee members.

Yes (7): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, and M. Smith; No (1): J. Gross; Abstain (1): J. Drick

Motion Carried (7-1-1)

Motion to amend the resolution to change \$4,000 to \$3,000.

It was moved by D. Domas
Seconded by M. Smith

Yes (8): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, R. Deaton, M. Smith,
and J. Gross; Abstain (1): J. Drick

Motion Carried (8-0-1)

9. Closed Session

Discuss Written Legal Opinion [MCL 15.268(h)]

Motion to convene a Closed Session at 8:20 p.m. to discuss a Written Legal Opinion {MCL 15.268(h)}.

It was moved by W. Nakagiri
Seconded by D. Helzerman

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith,
and J. Gross

Motion Carried (9-0-0)

Motion to return to Open Session at 9:40 p.m.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith,
and J. Gross

Motion Carried (9-0-0)

10. Adjournment

Motion to adjourn the meeting at 9:41 p.m.

Moved by D. Helzerman
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith,
and J. Gross

Motion Carried (9-0-0)



Natalie Hunt, Recording Secretary