

RESOLUTION

NO: 2023-08-137

LIVINGSTON COUNTY

DATE: August 14, 2023

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**Resolution Appointing Hilery Spicer as Acting Financial Officer– County Administration**

**WHEREAS,** County Administrator, Nathan Burd, has tendered his resignation effective September 1, 2023, leaving a vacancy in this vital role, and under previous Board of Commissioner’s action, Cindy Arbanas, Deputy County Administrator/Finance Officer, has been appointed as Acting County Administrator effective upon Mr. Burd’s resignation; and

**WHEREAS,** the position of Finance Officer is essential to ensure the preparation and supervision of departmental budgets; compliance with County fiscal policies and State and Federal statutes; risk management; development of critical policies and procedures; and

**WHEREAS,** the current Deputy Finance Officer, Hilery Spicer, possesses the education, experience, organizational knowledge and demonstrated abilities to assume the responsibilities of the Finance Officer; and

**WHEREAS,** due to the exigency of the circumstances and in order to maintain continuity of structure and organizational systems, it is critical that an Acting Finance Officer be appointed for a period of six (6) months to allow time for the search for a new County Administrator.

**THEREFORE BE IT RESOLVED** that the Board of Commissioners recognize the abilities, expertise, and organizational knowledge of Hilery Spicer and appoints her to the position of Acting Finance Officer effective September 2, 2023, for a period not to exceed six (6) months.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**