



LIVINGSTON COUNTY, MICHIGAN
CAR POOL DEPARTMENT

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Phone 517-540-7847 Fax 517-546-5088
Web Site: www.livgov.com/lets

Memorandum

To: Livingston County Board of Commissioners
From: Greg Kellogg, Transportation Director
Date: 07/30/2023
Re: Resolution Authorizing FY 2024 Vehicle Leases through the County's Partnership with Enterprise Fleet Management – Car Pool

The Livingston County Car Pool Department is requesting authorization to fifteen (15) new vehicles through Enterprise Fleet Management, per the agreement authorized under Resolution 2019-09-128. These include 14 replacements for current vehicles that have been recommended for replacement based on age, mileage, and other factors as determined by Enterprise and Car Pool, as well as 1 fleet addition for Central Dispatch.

Central Dispatch is requesting the fleet addition due to an increase in out-of-County staff training and regional meetings and to ensure operational readiness in the event of communication outages and other emergencies. This addition will increase the department's fleet from 2 vehicles to 3.

All vehicles will be on 60-month lease terms with no mileage caps, and departments may retain the leased vehicles without penalty after the lease term has ended. The leased vehicles will be titled by Enterprise and returned to Enterprise for resale upon lease termination, with the County entitled to the remaining equity which will be applied to the subsequent lease to reduce the monthly payment (less a \$375 per vehicle remarketing fee).

The annual lease costs have been included in the departments' FY 2024 Level 2 Auto Leasing budgets for a total estimated cost of \$162,528 per the attached list. The lease costs are paid monthly by Car Pool, which charges the departments back through the Munis General Billing module for the lease costs and other vehicle expenses.

The County-owned vehicles being replaced will be disposed of via public auction by the Car Pool department.

If you have any questions please contact me directly at 517-540-7843.