



LIVINGSTON COUNTY FISCAL SERVICES
APPENDIX B:
SOURCING JUSTIFICATION FORM

Vendor Name:

LACASA

Amount of Sole Source Request: \$110,250 per year

SOURCING JUSTIFICATION

Select one of the following reasons and provide a detailed explanation for the choice selected:

- ☒ Only one known source can provide the commodity or service.
- ☒ Unique source (commodity/service is unique or special in nature), as determined by the County Administrator or designee.
- ☐ Compatibility (i.e., a specific piece of equipment to be compatible with an existing equipment system).
- ☐ Limited or proprietary systems (i.e., additional licenses, updates, specialized replacement parts, et. al.).
- ☐ A professional expert is requested.
- ☐ Authorized or required by Federal/State law or by Livingston County ordinance.
- ☐ Unusual and compelling urgency (serious injury, financial or other to Livingston County). There is insufficient time for competitive purchase due to an immediate, unexpected need (i.e., to prevent hazard to life, health, safety, welfare, or property or to avoid undue additional cost to the County).

EXPLANATION:

Please see the attached email from Patty Sabin, President/CEO of Michigan CASA

PIGGYBACK CONTRACT

- ☐ Purchase will be made from an existing cooperative contract.

Contract Holder/ Contract Number/ Expiration Date:

AUTHORIZED SIGNATURES

Department Director:

Deborah J. Shaw 8/10/2023

Name of Requestor (type or print):

Deborah J. Shaw

County Administrator/Designee & Date:

Name of Requesting Department:

Juvenile Court

Debby Shaw

From: Patty Sabin <patty@michigancasa.org>
Sent: Thursday, February 9, 2023 3:02 PM
To: Debby Shaw
Subject: [EXT] Information

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

Hey Debby. I hope you got my text last night. Here you are:

Every CASA program in the State of Michigan goes through a rigorous membership process through both Michigan CASA and The National CASA Association. The membership is not transferable to any other organization except the one originally approved for membership. If another entity was sought to run the CASA program the process would start over which would take anywhere from six to 12 months. This would run counterintuitive to the mission – which is to bring continuity to a foster child's life. The upset that would occur would be unhealthy first and foremost to the child, the volunteer and to the program's reputation. LA CASA runs an exemplary program and from Michigan CASA and National CASA's perspective would have no reason to change this.

Let me know if you need anything else.

Patty Sabin
President/CEO
Michigan CASA
660 Cascade West Parkway Suite #65
Grand Rapids, MI 49546
Office (616) 259-7200
Cell (616) 915-6864
www.michigancasa.org



CASA is central to fulfilling society's most fundamental obligation by making sure a qualified, compassionate adult will fight for and protect a child's right to be safe, to be treated with dignity and respect and to learn and grow in the safe embrace of a loving family.