

Finance and Asset Management Committee

Meeting Minutes



July 24, 2023, Immediately Following the CPSID Committee Meeting.
Hybrid In-Person and Virtual Meeting
304 E. Grand River Ave., Board Chambers, Howell, Michigan
Zoom Virtual Meeting ID: 399-700-0062 / Password: LCBOC
<https://us02web.zoom.us/j/3997000062>

Members Present: Nick Fiani, Douglas Helzerman, David Domas, Frank Sample, Wes Nakagiri, Jay Drick, Roger Deaton, Martin Smith, Jay Gross

1. Call Meeting to Order

The meeting was called to order by the Committee Chair, Commissioner Fiani at 7:00 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Roll call by the recording secretary indicated the presence of a quorum.

4. Approval of Agenda

Motion to approve the Agenda as presented.

It was moved by D. Helzerman
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

Motion to amend agenda to add after Call to the Public to add Closed Session as Item #7, in accordance with MCL 15.268(e). Hartland Litigation: Case No. 23-31864-CK

It was moved by R. Deaton
Seconded by F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

5. Approval of Minutes

5.1 Meeting Minutes dated: June 19, 2023

5.2 Closed Session Minutes dated: June 19, 2023

Motion to approve the Minutes as presented.

It was moved by J. Gross
Seconded by R. Deaton

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

6. Call to the Public

None.

7. Closed Session

Motion to convene a Closed Session at 7:04 p.m. for the purpose of discussing pending litigation [MCL 15.268(e)] Hartland Litigation: Case No. 23-31864-CK.

It was moved by R. Deaton
Seconded by W. Nakagiri

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

Motion to return to Open Session at 7:43 p.m.

It was moved by R. Deaton
Seconded by F. Sample

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

8. Discussion

8.1 Revenue and Expense Status

Cindy Arbanas, County Finance Officer , a copy of the reports has been distributed during the meeting. As of June, tax revenue is not yet posted. Highlighted areas, EMS revenue is higher than expected, LETS is at 22.7%, Building is at 78% received. Expenditures are at 61.5% with encumbrances, true obligations. Without encumbrances at about 48% expended.

Cindy answered questions from Commissioners.

8.2 Pension Liability

Nathan Burd, County Administrator, the resolution later in the agenda will provide an update on this topic, item #9.5.

8.3 Capital Improvement Plan Update

Nathan Burd, County Administrator, provided an update in Kevin Eggleston's, Facility Services Department Director, absence:

- HVAC project is wrapped up,
- The CIP will be presented for the Board to adopt, item #9.2

8.4 ARPA

Nathan Burd, County Administrator, explained the ARPA roadmap requires funded projects to report every 6 months to the Board of Commissioners. Kris Tobbe, I.T. Department Director, introduced members of the team from LIT Communities and from County IT. The team provided an update to the Board on the Fiber Project and reviewed

a timeline of events that have taken place and are scheduled to happen. Chris Kirkland, Lindsey Miller, Brian Snider, Lit Communities, presented slides reviewing Lit Fiber qualifications, business practices, construction processes.

8.5 Strategic Plan Update

Nathan Burd, County Administrator, thanked the BOC for the Strategic Planning meeting. Dr. Bender provided notes from the Work Session last week. Nathan will work on an outline for a formal update of the plan.

9. Resolutions for Consideration

9.1 Fiscal Services

Resolution Authorizing a Second Quarter Budget Amendment to the Fiscal Year 2023 Budget

Recommend motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: D. Helzerman

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

9.2 Planning Department

Resolution Authorizing the Livingston County Board of Commissioners Formal Receipt, Review, and Annual Filing of the Livingston County 2024-2029 Capital Improvement Plan, as Approved by the Livingston County Planning Commission

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman

Seconded by: F. Sample

Rob Stanford, Principal Planner, presented the resolution and PowerPoint.

Discussion.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

9.3 Board of Commissioners

Resolution Authorizing the Distribution of American Rescue Plan Act (ARPA) Funding to Senior Centers Marketing Program in Livingston County

Recommend motion to the Board of Commissioners.

Moved by: D. Domas

Seconded by: J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

9.4 Administration

Resolution Authorizing Several County Government Projects Totaling \$5,000,000 to be Charged Against the \$10,000,000 Revenue Loss Allocation of the County's American Rescue Plan Act (ARPA) Funding

Recommend motion to the Board of Commissioners.

Moved by: J. Gross

Seconded by: M. Smith

Nathan Burd, County Administrator, answered questions from committee members.

Commissioner Fiani requests obligating ARPA Funds by end of 2023.

General consensus from Committee members for the same.

Commissioner Gross recommends October/November and to keep funding options open.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

9.5 Administration

Resolution Authorizing an Additional Contribution to MERS in Fiscal Year 2023

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Gross

Nathan Burd, County Administrator, presented the resolution and answered questions from committee members.

Motion Postponed

Motion to postpone to research options until the next FAM Committee meeting.

It was moved by: W. Nakagiri

Seconded by: F. Sample

Discussion.

Commissioners Smith and Nakagiri will research topic.

Yes (8): N. Fiani, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross; No (1): D. Helzerman

Motion Carried (8-1-0)

9.6 Treasurer

Resolution Approving Deficit Elimination Plan

Recommend motion to the Board of Commissioners.

Moved by: M. Smith

Seconded by: J. Drick

Jennifer Nash, County Treasurer, presented the resolution and answered questions from committee members.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

9.7 Treasurer

Resolution Authorizing the County Treasurer to Establish Fund 234 - Federal Grant Fund, and 235 - State and Other Grants Fund

Recommend motion to the Board of Commissioners.

Moved by: D. Helzerman
Seconded by: M. Smith

Jennifer Nash, County Treasurer, presented the resolution and answered questions from committee members.

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)

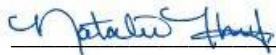
10. Adjournment

Motion to adjourn the meeting at 10:23 p.m.

It was moved by D. Helzerman
Seconded by J. Gross

Yes (9): N. Fiani, D. Helzerman, D. Domas, F. Sample, W. Nakagiri, J. Drick, R. Deaton, M. Smith, and J. Gross

Motion Carried (9-0-0)



Natalie Hunt, Recording Secretary