

RESOLUTION

NO: 2023-08-153

LIVINGSTON COUNTY

DATE: August 28, 2023

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**Resolution Authorizing the Creation of a Full Time Administrative Aide Position – Public Defender**

**WHEREAS,** the Public Defender’s Department has a need for an Administrative Aide; and

**WHEREAS,** for purposes of continuity, the Public Defender’s Department would function more efficiently if an Administrative Aide was granted; and

**WHEREAS,** funding for same has been accounted for in the Michigan Indigent Defense Commission’s grant request and will be 100% funded through Annual MIDC Grant.

**THEREFORE, BE IT RESOLVED** that the Livingston County Board of Commissioners hereby establishes an Administrative Aide in the Public Defender’s Department.

Description	Group	Grade	FTE	Status
Administrative Aide	NU	3	1.00	A

**BE IT FURTHER RESOLVED** that the Livingston County Board of Commissioners authorizes any necessary budget amendment to effectuate the above.

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**MOVED:**  
**SECONDED:**  
**CARRIED:**